

[Redacted] (OGC) (FBI)

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From: [Redacted] RMD)(FBI)

Sent: Thursday, March 24, 2005 2:37 PM

To: [Redacted] (OI) (FBI)

Cc: [Redacted] (OI) (CON); [Redacted] (CD) (FBI); [Redacted]

[Redacted] (OGC) (FBI); [Redacted] (SecD) (CON); [Redacted] (OI) (FBI);  
[Redacted] (OI) (OGA); [Redacted] (OIPP) (FBI); [Redacted] (OI) (FBI);  
GRIGG, G. CLAYTON (CTD) (FBI); [Redacted] (ITSD) (FBI);  
(OGC) (FBI); HALL, DEAN E. (OIPM) (FBI); [Redacted] (OGC) (FBI); [Redacted]  
(OGC) (FBI); LAUGHLIN, LAURA M. (SE) (FBI); [Redacted] (SecD) (FBI);  
[Redacted] (OGC) (FBI); [Redacted] (OGC) (FBI); [Redacted] (OI)  
(FBI); [Redacted] RMD)(FBI); [Redacted] (RMD) (FBI); [Redacted]  
(SecD) (OGA); [Redacted] (OGC) (FBI); [Redacted] (OI) (FBI);  
RITCHHART, KENNETH MICHAEL (ITSD) (FBI); [Redacted] (OI) (FBI); [Redacted]  
[Redacted] (CvD) (FBI); [Redacted] (OI) (CON); [Redacted] (SecD) (FBI);  
[Redacted] (OI) (FBI); SOLOMON, JONATHAN I. (DO) (FBI); [Redacted]  
(ITSD) (FBI); VAN DUYN, DONALD N. (CTD) (FBI); [Redacted] (RMD) (FBI);  
[Redacted] (RMD) (FBI)

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Subject: RE: IDW EC ALL INFORMATION CONTAINED  
HEREIN IS UNCLASSIFIED  
DATE 08-27-2007 BY 65179 DMH/BJA/CAL

**UNCLASSIFIED**  
[Redacted]

I have checked with the Unit Chief of the Records Disposition Unit, Records Policy and Administration Section, regarding the IDW. [Redacted] has reported that: "There is no current Disposition Schedule for IDW. We have looked at the system and it is on our list of systems to be scheduled. With no Disposition Schedule, there is really no limitation on importing data, at least not from a records management standpoint. But, they will not be able to delete or destroy any of that information until a Disposition Schedule is approved."

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The Program Manager should review the requirements for administrative records associated with information technology systems, Information Technology Operations and Management Records. The introduction to the category reads as follows:

This schedule provides disposal authorization for certain files created and maintained in the operation and management of information technology (IT) and related services. As defined in the Information Technology Management Reform Act of 1996 (now the Clinger-Cohen Act), "information technology" includes computers, ancillary equipment, software, firmware and similar procedures, services (including support services), and related resources. This schedule does not cover all records relating to information technology operations and management. Offices with responsibility for IT operations also maintain administrative records covered by other schedules. In addition, this schedule does not apply to system data or information content.

The guidance for handling specific types of information technology records can be found on the Intranet site:  
[Redacted]

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[Redacted] Unit Chief  
RMAU/RMAS/RMD  
202 324 [Redacted]

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-----Original Message-----

From: [Redacted] (OI) (FBI)

Sent: Thursday, March 24, 2005 12:47 PM

To: [Redacted] (OI) (CON); [Redacted] (CD) (FBI); [Redacted] (OGC)

(FBI) [redacted] (SecD) (CON) [redacted] (OI)(FBI) [redacted] (OI) (OGA); [redacted]  
 [redacted] (OI) (FBI); [redacted] (OIPP) (FBI); [redacted] RMD)(FBI); [redacted]  
 [redacted] (OI) (FBI); GRIGG, G. CLAYTON (CTD) (FBI); [redacted] (ITSD)(FBI) [redacted]  
 (OGC) (FBI); HALL, DEAN E. (OIPM) (FBI); [redacted] (OGC)(FBI); [redacted] (OGC) (FBI);  
 LAUGHLIN, LAURA M. (SE) (FBI); [redacted] (SecD) (FBI); [redacted] (OGC) (FBI);  
 [redacted] (OGC) (FBI); [redacted] (OI) (FBI); [redacted] (RMD)(FBI); [redacted]  
 [redacted] RMD) (FBI); [redacted] (SecD) (OGA) [redacted] (OGC) (FBI)  
 [redacted] (OI) (FBI); RITCHHART, KENNETH MICHAEL (ITSD)(FBI); [redacted] (OI)(FBI); [redacted]  
 [redacted] (CyD) (FBI); [redacted] (OI) (CON); [redacted] (SecD) (FBI); [redacted]  
 [redacted] (OI) (FBI); SOLOMON, JONATHAN I. (DO) (FBI); [redacted] (ITSD) (FBI); VAN DUYN, DONALD N.  
 (CTD) (FBI)

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**Subject:** FW: IDW EC

**UNCLASSIFIED**  
**NON-RECORD**

Attached please find the draft EC for additional, authorized IDW data sets as approved at the 15 February ISPG.

v [redacted]

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-----Original Message-----

**From:** [redacted] (OI) (FBI)  
**Sent:** Thursday, March 24, 2005 12:41 PM  
**To:** [redacted] (OI) (FBI)  
**Cc:** [redacted] (OI) (FBI)  
**Subject:** IDW EC

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**UNCLASSIFIED**  
**NON-RECORD**

As we discussed...

Thanks [redacted]  
 [redacted]

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