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Appendix D



High(b)(2), (b)(6), Low (b)(2), (b)(7)(E) LE



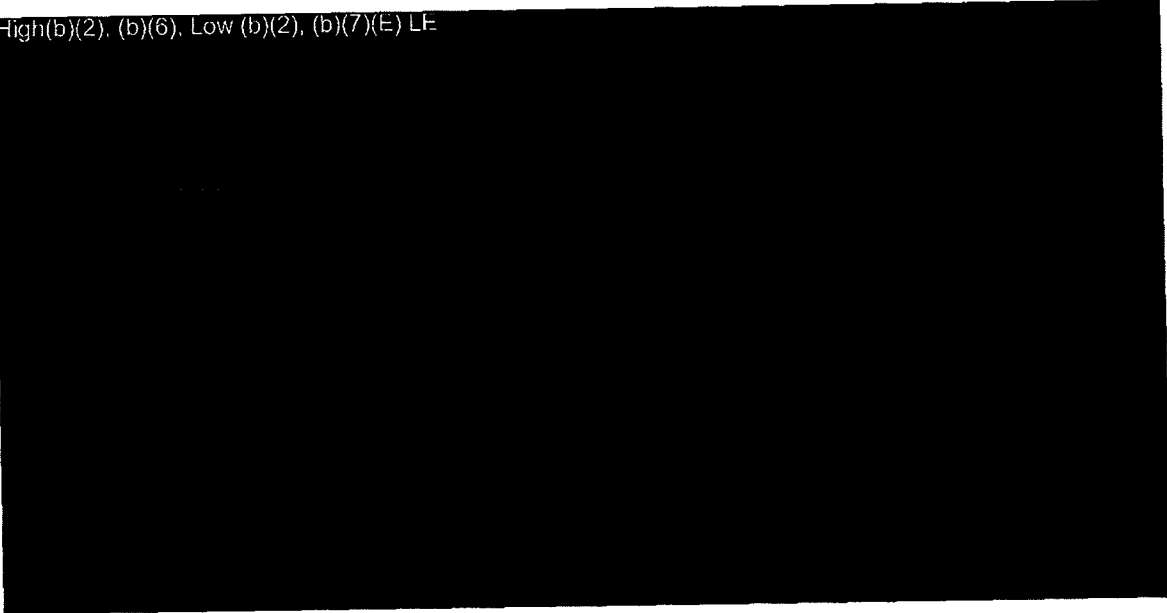
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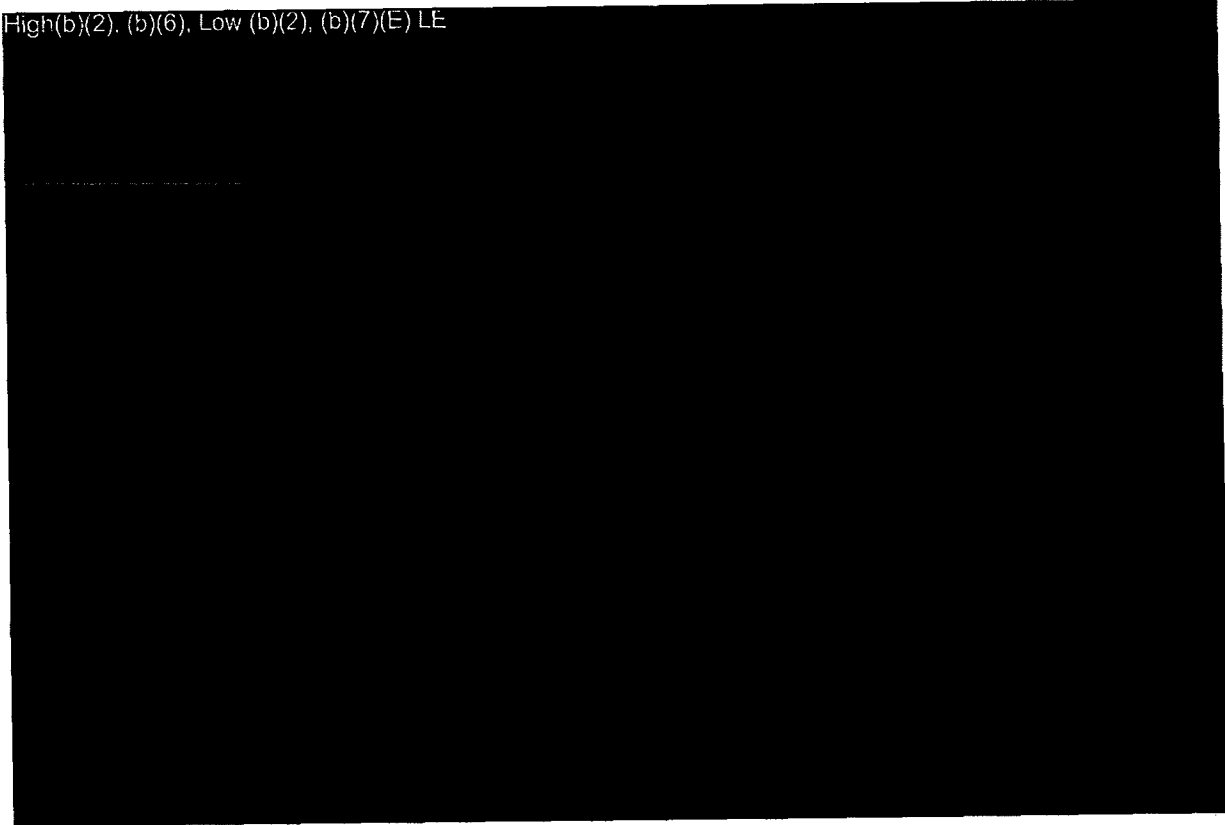
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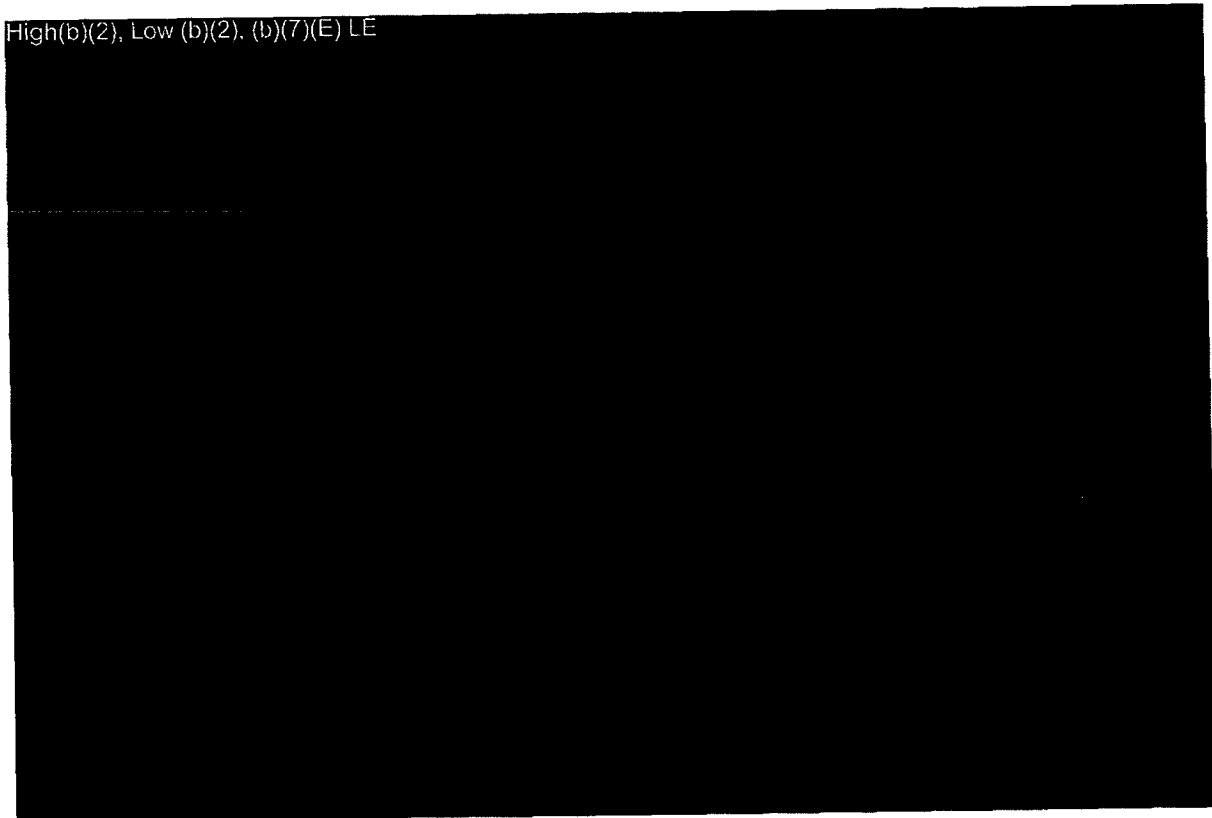
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High(b)(2), Low (b)(2), (b)(7)(E) LE



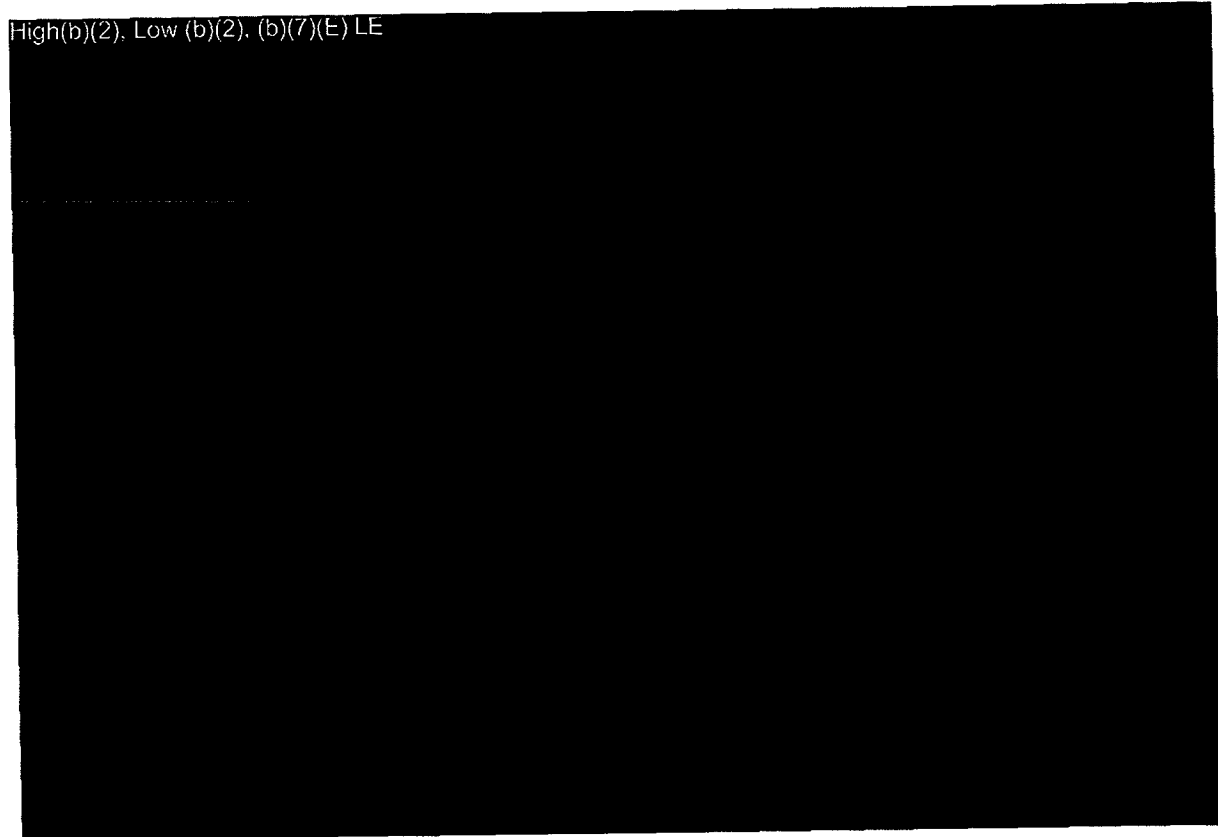
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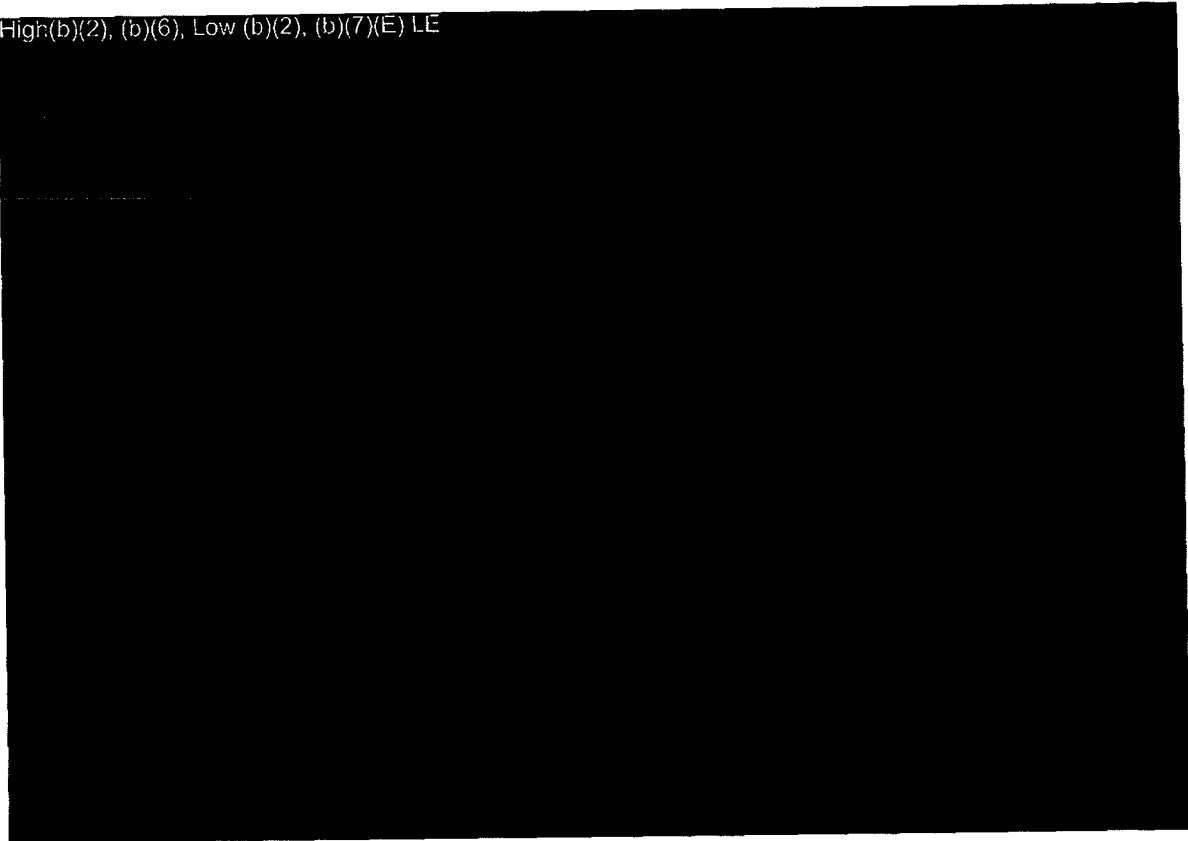
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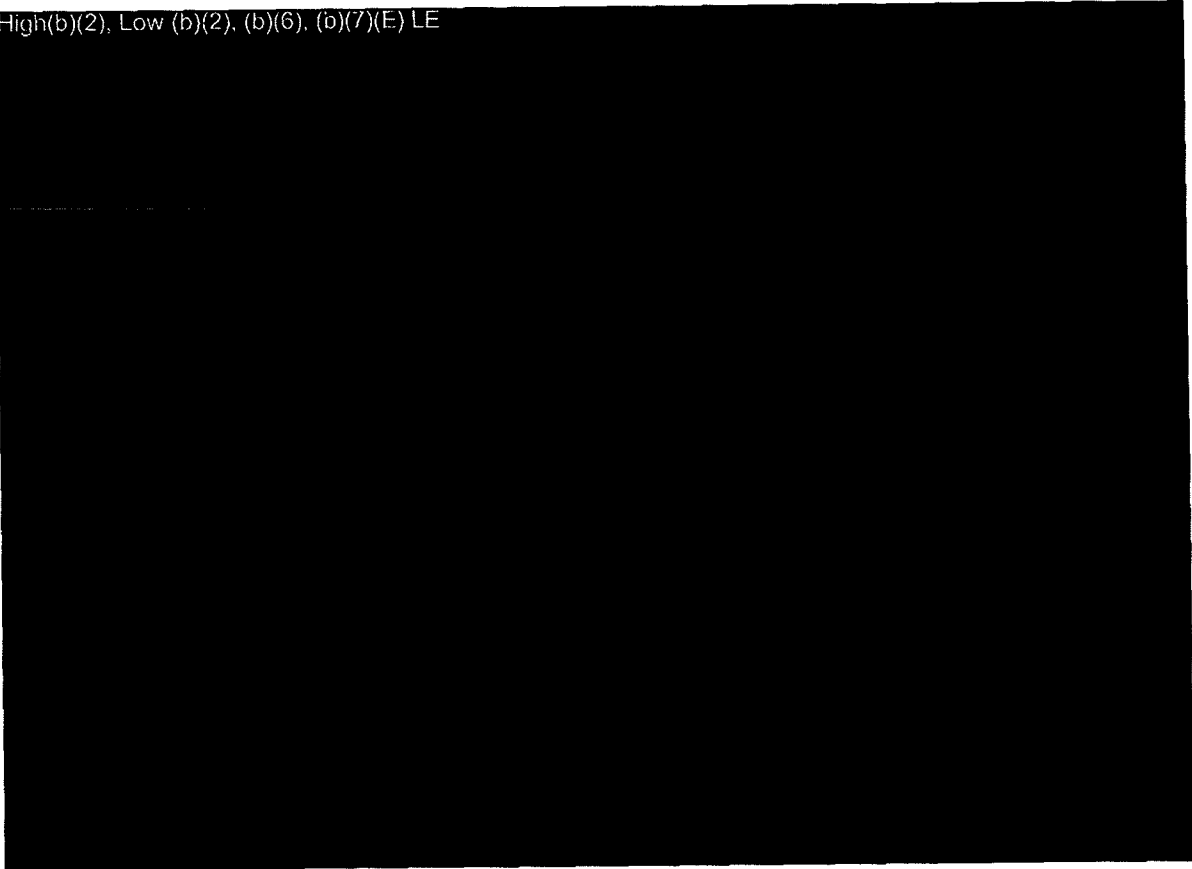
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Glossary

GLOSSARY

ABI	Automated Broker Interface. An automated system that provides the communication link to transmit entry and entry summary data on imported merchandise between all ABI users, brokers, importers, carriers, port authorities, computer service centers, and ACS.
ACE	Automated Commercial Environment, a U.S. Customs and Border Protection automated system that employs features such as account management, remote filing, and compliance measurement.
ACS	Automated Commercial System, a U.S. Customs and Border Protection automated system. ABI and AMS are among the 18 modules that are operational under the ACS umbrella.
AES	Automated Export System, a joint venture between U.S. Customs and Border Protection and the Bureau of the Census that resulted in the implementation of an information gateway designed to assure compliance with and enforcement of laws related to exporting.
Air Waybill	A bill of lading for air shipments that is filed on an Air Manifest. It is used heavily by freight forwarders and is used primarily on passenger aircraft.
AMS	Automated Manifest System, an automated system that provides the communication link to transmit manifests between the carrier and ACS. This system also interfaces with ABI and the Cargo Selectivity System.
Analyst	U.S. Customs and Border Protection personnel who perform analysis and are authorized to build targeting rules.
APIS	Advance Passenger Information System. Data from this U.S. Customs and Border Protection computer system is accessible by ATS-P (Passenger) for running queries and producing reports.
BICE	The Bureau of Immigration and Customs Enforcement. One of the successors, along with U.S. Customs and Border Protection, to the United States Customs Service.
Bill	Bill of Lading document. A document that provides the terms of the contract between the shipper and the transportation company to move freight between stated points at a specific charge.
Body cavity search	Any visual or physical intrusion into the rectal or vaginal cavity.
Broker	Person who is licensed to transact U.S. Customs and Border Protection business on behalf of others.
Bureau of Immigration and Customs Enforcement	The agency within the Border and Transportation Security directorate of the Department of Homeland Security responsible for criminal investigation and enforcement, as well as enforcement of immigration and customs laws.
Button	A simulated button on a screen that is "pushed" by clicking it with the mouse and when selected allows a user to view a particular associated object.
BXA	Bureau of Export Administration.
Cargo	All commercially carried material offered for entry into the United States, except baggage in the possession of an arriving passenger. A cargo area is kept separate from passengers and their baggage. It is an area where freight is stored and kept in U.S. Customs and Border Protection custody pending release.

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Carrier	A business entity that moves freight (cargo) for compensation, for example, truck lines, airline, steamship company, and railroad.
CBP	U.S. Customs and Border Protection. One of the successors, along with the Bureau of Immigration and Customs Enforcement , to the United States Customs Service .
CET	Contraband Enforcement Team.
CMC	Customs Management Center. The regional administrative site for one or more U.S. Customs and Border Protection ports.
Commercial Invoice	An invoice signed by the seller or shipper, or his agent, which is acceptable for U.S. Customs and Border Protection purposes if it is prepared in accordance with Section 141.86, U.S. Customs and Border Protection Regulation, and in the manner customary for a commercial transaction, involving goods of the kind covered by the invoice.
Compliance Measurement	Statistical methodology composed of sampling techniques used to determine levels of compliance with U.S. and U.S. Customs and Border Protection laws and regulations measurable at ports of entry. Compliance Measurements may occur at the industry or commodity level, or may be tailored for a specific account or trade issue.
Consignee	The person or firm to whom merchandise is destined.
Consignment	Merchandise sent to a retailer who is expected to pay after the sale occurs.
Container	A pre-assembled unit for shipping merchandise, such as a lift van, cargo container, tank, etc., which may be designated by the Commissioner of Customs as an Instrument of International Traffic (10.41a CR).
Countervailing Duty	Payments or bestowals of bounties or grants on any articles or merchandise imported into the United States from a foreign country.
Country of Export	Usually, but not necessarily, the country in which the merchandise was manufactured or produced and from which it was first exported. Note, for example, that for merchandise made in Switzerland and shipped to the U.S. through Bremen, Germany, the country of exportation would be Switzerland.
Country of Origin	The country of manufacture, production, or growth of the article.
CSI	Container Security Initiative. Developed by U.S. Customs and Border Protection, CSI involves CBP officers working with foreign nations to target high-risk cargo containers. CSI includes the use of intelligence and automated information, pre-screening of high-risk containers, and use of smarter, tamper-proof containers.
CST	Commodity Specialist Team.
Date of Export	The date on which the merchandise actually leaves for the United States. If the vessel with merchandise on board departs from two or more ports of the country of exportation, the date the vessel finally leaves the last port of the exporting country is the date of exportation. When merchandise is shipped from an interior country through the ports of another country, the date of exportation is the date on which the merchandise crosses the border of the country of exportation.
Departing Airport	The last scheduled departing point of the arriving flight into the United States.
ECAR	Entry and Clearance Aircraft Report. Information stored within the Automated Commercial System (ACS) that is used by the Automated Targeting System .

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ECCN	Export Control Classification Number. A 5-character key that identified a commodity as regulated under the Commerce Control List, which is maintained by the Bureau of Export Administration (Department of Commerce).
EDI	Electronic Data Interchange. An electronic interface between parties that facilitates the flow and processing of information between parties in international transactions.
Embarking Airport	Where the passenger actually originated his or her travel for the United States (a U.S. airport should never be entered in this field).
Entry	A document used to declare items coming into the U.S. Organized by HTS, the listed items allow U.S. Customs and Border Protection inspectors to easily determine what is included in a shipment. There are two types of entry documents: a Selectivity Entry (short) Form and an Entry Summary (long) Form.
Entry Summary	Documents for releasing merchandise destined to enter the commerce of the United States that require payment of duty and taxes and/or posting of a bond.
Export Broker	One who brings together the buyer and the seller for a fee and then withdrawals from the transaction.
FAS	Field Analysis Specialist.
FIRMS	Facilities Information and Resource Management code. The 4-character code identifying the facility where a shipment is located. This data is derived from the Automated Commercial System (ACS).
FP&F	Fines, Penalties & Forfeitures.
FROB	Freight Remaining On Board.
Harmonized System	Known as the Harmonized Commodity Description and Coding System is part of a worldwide system of categorizing commodities. It is a standardized product classification system utilized by U.S. Customs and Border Protection. The system denotes an eleven-digit number and associates applicable rates of duty with each item number.
HTS	Harmonized Tariff Schedule.
HSUSA	Harmonized Tariff Schedule for the United States of America.
IATA	International Air Transport Association.
Immediate patdown	A search necessary to ensure that a person is not carrying weapons or contraband.
Import Specialist	U.S. Customs and Border Protection officer whose primary duties are the classification of merchandise and determination of its value.
In-bond	A term used to describe merchandise on which duties, taxes have not been paid, and which is under some form of bond providing for liquidated damages if the conditions of the bond are not met. It may refer also to merchandise being transported under U.S. Customs and Border Protection bond by a common carrier, merchandise in a U.S. Customs and Border Protection bonded warehouse or vessel and aircraft supplies and equipment.
Incidental Search	A personal search that is a continuation of an enforcement action.
Internet	A matrix of networks, existing outside of the U.S. Customs and Border Protection firewall, that interconnects millions of supercomputers, mainframes, workstations, personal computers, laptops, and even pocket radios. Some of the most popular features of the Internet are e-mail, file transfers, and remote logins.
Interpol	The International Criminal Police Organization.

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Intranet	An in-house Web network (inside of the U.S. Customs and Border Protection firewall) that serves the employees of the enterprise. Although intranet pages may link to the Internet, an intranet is not a site accessed by the public.
Invoice	A list of particular goods shipped with their value or prices listed along with any accrued charges. It is a record of a transaction between buyer and seller. There are three types of invoices used in transactions with U.S. Customs and Border Protection: commercial invoice, pro-forma invoice, and special U.S. Customs and Border Protection invoice (CF-5515).
	(b)(2), (b)(7)(E)
ITDS	International Trade Data System.
Key	An individual "button" found on a computer keyboard. Keys are used to input data into a computer program, to call up a menu, or perform a function. They are also used with the [SHIFT], [CTRL], and [ALT] keys to extend the number of selections.
Mainframe	A large, powerful computer, capable of serving hundreds of connected terminals and frequently used for large jobs, such as printing invoices. Mainframes are used to meet the computing needs of large organizations. Large mainframes use smaller computers as front-end processors that connect to the communications networks.
Manifest	A written instrument containing a true account of imported cargo. It must contain a list of all packages or separate items of freight with their distinguishing marks or numbers. A list of cargo or passengers carried on a ship or plane. An invoice of goods carried on a truck or train. A list of railroad cars according to owner and location.
Medical examination	A body cavity search, x-ray, or monitored bowel movement conducted at a medical facility.
MET	Merchandise Enforcement Team.
MID	Manufacturer ID.
Monitored bowel movement (MBM)	The detention of a person for the purpose of determining whether contraband or other merchandise is concealed in the alimentary canal.
NCIC	National Crime Information Center. An organization that is part of the Federal Bureau of Investigation.
NCIC III	National Crime Information Center Interstate Identification Index. This index contains criminal data provided by the FBI and participating state agencies. NCIC III data includes criminal history records for persons with federal arrests, as well as those persons with criminal history records filed with participating state agencies.
OAG	Official Airline Guide.
OBS	Office of Border Security.
ODTC	Office of Defense Trade Controls. The ODTC is charged with controlling the export and temporary import of defense articles and defense services covered by the <u>United States Munitions List</u> . Its primary missions include taking final action on license applications for defense trade exports and handling matters related to defense trade compliance, enforcement, and reporting.
OFAC	Office of Form Assets Control.

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OFO	Office of Field Operations.
OGA	Other Government Agencies.
OIT	Office of Information and Technology. The office within U.S. Customs and Border Protection that is charged with the development, maintenance, and support of the computer software released under the Automated Targeting System (ATS) title.
Partial body search	The removal of some of the clothing by a person to recover merchandise reasonably suspected to be concealed on the body.
Patdown search for merchandise	A search for merchandise (including contraband) hidden on a person's body.
PAU	Passenger Analysis Unit. PAUs help U.S. Customs and Border Protection manage the risk of contraband smuggling by providing analysis and identifying those smugglers who present the highest risk.
PDAT	Passenger Data Analysis Team.
Port of Entry	An official port location in the United States through which foreign goods must pass.
Port of Lading	Port of Loading. Actual port where cargo is originally loaded.
Port of Unlading	Port of Unloading. Actual port where cargo is unloaded. This may be different from the Port of Entry.
Primary	The first place of entry of passengers and vehicles, as contrasted to secondary.
Primary Inspector	U.S. Customs and Border Protection officer assigned to a location where the first contact with conveyance or traveler occurs. The primary inspector's responsibility involves the screening and releasing of those arrivals or referring them for secondary inspection and processing.
Pro-Forma Invoice	A type of invoice used for articles with an aggregate value under \$500. It may be required if a commercial or Special Customs Invoice is not available or is waived. There is no U.S. Customs and Border Protection form for a pro-forma invoice. It may be handwritten on plain paper. It is an informal document prepared by an importer and presented in advance of the arrival or preparation of the required document.
SAIC	Special Agent in Charge
SCAC	Standard Carrier Alpha Code.
Screen	The organized display of information, presented by a software program, which is shown on the display area of a video terminal or monitor.
SEACATS	Seized Asset Case Tracking System. Upgraded system residing in TECS that provides full support for the initiation and maintenance of all FP&F and Seized Property records and activities. This includes searches, arrests, seizures, detentions, and general order.
Secondary	The area where vehicles/passengers are referred for a more thorough search.
SED	Shippers Export Declaration. Also known as a Form 7535. A form required by the Treasury Department and completed by the shipper showing the value, weight, consignee, destination, etc., of export shipments. Similar to Entry document, this form must be filed for all exports from the U.S. that exceed \$2500 in value.

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SIC	Standard International Classification code. The 4-digit Standard International Classification code identifier for the line item commodity. This code is used to match the commodity to its corresponding business category.
SITC	Standard International Trade Classification. From the U.S. Bureau of Commerce, the 5-digit Standard International Trade Classification (revision 3) code identifier for the line item commodity. This code is an alternate method of linking commodities to businesses.
[REDACTED]	High (b)(2), (b)(7)(E) [REDACTED]
Surety	Entry of merchandise must be accompanied by evidence that a surety, usually in the form of a bond, has been obtained to cover the potential duties, penalties, and taxes that may accrue. A guarantor of a contract, obligation, etc.
Tariff	A list or system of duties imposed by a government on imported or exported goods.
TECS	Treasury Enforcement Communications System.
TELE	The database containing identifying information, addresses, and telephone numbers of all U.S. Customs and Border Protection personnel.
UN / EDIFACT	UN Electronic Data Interchange for Administration, Commerce, and Transport. International standard data exchange syntax developed to facilitate EDI worldwide.
USCS	United States Customs Service, the precursor to U.S. Customs and Border Protection and the Bureau of Immigration and Customs Enforcement.
U.S. Customs and Border Protection	The agency within the Border and Transportation Security directorate of the Department of Homeland Security responsible for securing the borders of the U.S. and for facilitating movement of trade and travelers.
Vehicle	Includes every description of carriage or other conveyance used, or capable of being used, as a means of transportation on land, but does not include aircraft.
Vessel	Includes every description of watercraft or other conveyance used, or capable of being used, as a means of transportation in water, but does not include aircraft.
[REDACTED]	High (b)(2), (b)(7)(E) [REDACTED]
Web	Informal term for the World Wide Web , a part of an Internet facility that links documents locally and remotely. A Web document, or Web page, contains text, graphics, animations and videos as well as hypertext links to other web documents.
X-ray search	The use of a medical x-ray by medical personnel to determine the presence of merchandise within the body.

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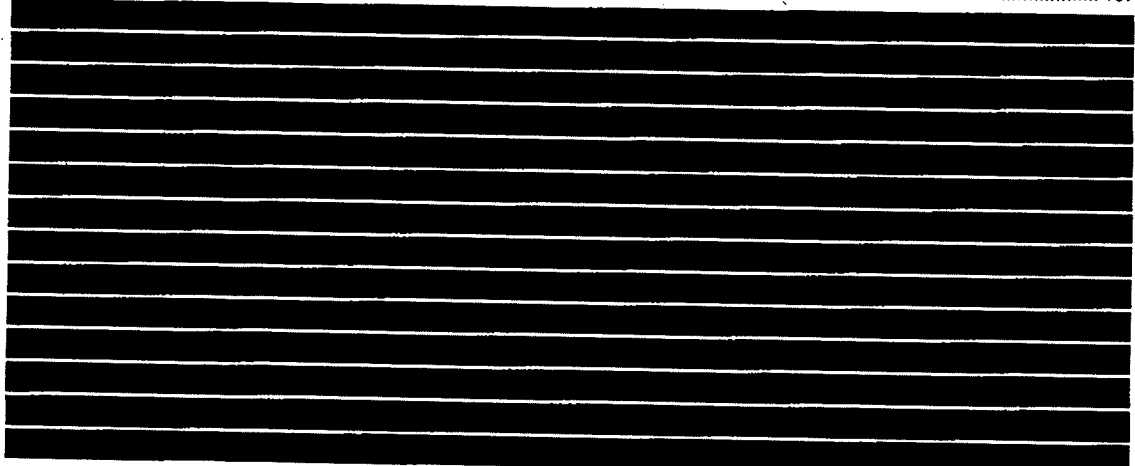
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Requesting Copies

REQUESTING COPIES OF THE ATS-P (PASSENGER) USER'S GUIDE

To order printed copies of this User's Guide, please send e-mail to (b)(6) For more information, please refer to the ATS-P (Passenger) Points of Contact section, on page 17 of this User's Guide.

In the e-mail, please include the following:

- Your name.
- Your mailing address.
- Your phone number.
- The number of copies that you'll need.

Most requests will take around a week to be processed and for the books to be shipped to you. For requests that require a faster turnaround time, please include the date that you require the copies by and your request will be expedited.

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Comments

ATS-P (PASSENGER) USER'S GUIDE COMMENTS

Please feel free to include any comments or suggestions concerning the scope, layout, or contents of this document.

Please direct your comments to: (b)(6) [redacted]
at the following.

Mail to:

Low (b)(2) [redacted]
[redacted]
[redacted]

Fax to:

[redacted]

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Comments

ATS-P (Passenger) User's Guide Comments Form

User's Guide, revised edition 1.4

Scope comments:

This document is too skimpy. It needs to cover more of ...

This document is too big. It doesn't need to cover ...

Layout comments:

This document is confusing. To make things easy to understand ...

Contents comments:

Sorry, but you got this part wrong ... (please include page number)

In case we need to contact you:

Your Name: _____
Phone Number: _____
E-mail Address: _____

emails

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From: Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 10:04 AM
To: (b)(6)
Cc: (b)(6) Scardaville, Michael
Subject: Fw: Privacy Act matrix

Subject: Re: Privacy Act matrix

Low (b)(2), (b)(6)

ComposedDate: 09/16/2006 02:37:37 PM

PostedDate: 09/16/2006 02:37:53 PM

SendTo: "Mike Scardaville" Low (b)(2), (b)(6) Low (b)(2), (b)(6) ow (b)(2), (b)

Recipients: "Mike Scardaville" Low (b)(2), (b)(6) Low (b)(2), (b)(6) Low

(b)(5) - Delib, (b)(5) - Atty Client, High (b)(2), (b)(7)(E)

emails

(b)(6), (b)(5) - Delib, (b)(5) - Atty Client, (b)(7)(E)

[Redacted]

----- Original Message -----

From: "Scardaville, Michael" Low (b)(2), (b)(6)

Sent: 09/16/2006 02:16 PM

To: Low (b)(2), (b)(6); Low (b)(2), (b)(6)

"Scardaville, Michael" Low (b)(2), (b)(6)

Subject: RE: Privacy Act matrix

A few more thoughts in the attached.

Also, Stewart just came by my cube and looked over quickly and has a couple of requests for this document.

(b)(5) - Delib & Attorney client

(b)(5) - Delib

(b)(5) - Delib

(b)(6) is going to take a first crack at this document.

Also, looking forward (but not for this weekend) we need to consider

(b)(5) - Delib

emails

Mike

Low (b)(2), (b)(6)

From: Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 12:48 PM
To: (b)(6); Scardaville, Michael
Cc: (b)(6)
Subject: RE: Privacy Act matrix

Attached is the revised version. It incorporates nearly all of OGC/CBP changes and added one section on retention. Please review and revise as needed without open ended questions. Thanks. Also attaching background SORN and new draft SORN and PIA that covers PNR. Call with any questions.

Home cell is Low (b)(2), (b)(6)

(b)(6)

Director of International Privacy Programs

DHS, Privacy Office

Tel. low (b)(2);(b)(6)

Fax: low (b)(2);(b)(6)

Email: Low (b)(2), (b)(6)

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From: [Redacted] emails
Sent: Saturday, September 16, 2006 10:04 AM
To: (b)(6)
Cc: (b)(6) Scardaville, Michael
Subject: Fw: Privacy Act matrix

Low (b)(2), (b)(6)

Subject: Re: Privacy Act matrix

Low (b)(2), (b)(6)

PostedDate: 09/16/2006 02:37:53 PM

SendTo: "Scardaville, Michael" Low (b)(2), (b)(6) Low (b)(2), (b)(6) ow (b)

(b)(5) - Delib, (b)(5) - Atty Client, High (b)(2), (b)(7)(E)

emails

(b)(6)

Director of International Privacy Programs

DHS, Privacy Office

Tel. low (b)(2);(b)(6)

Fax: low (b)(2);(b)(6)

Email: Low (b)(2), (b)(6)v

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From: Low (b)(2), (b)(6)

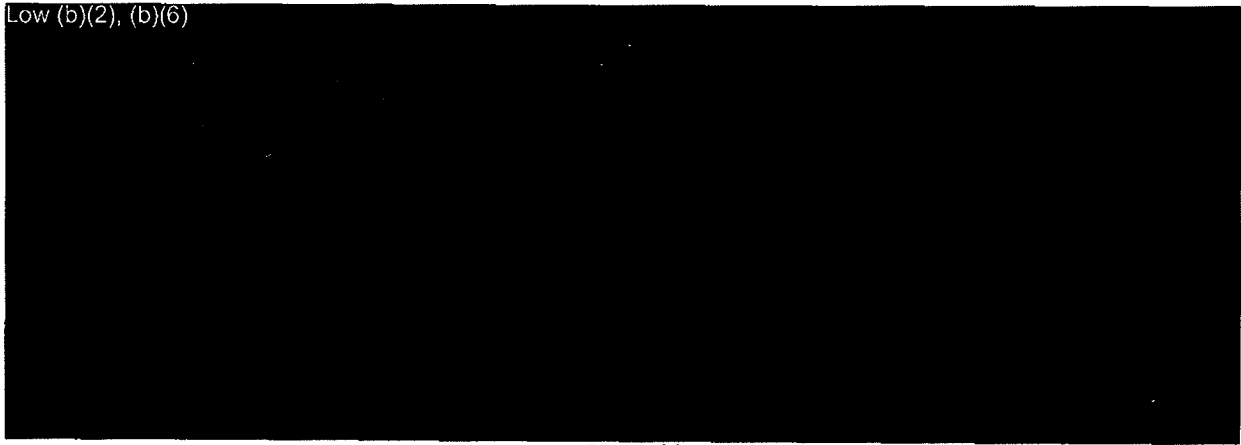
Sent: Saturday, September 16, 2006 10:04 AM

To: (b)(6)

Cc: (b)(6); Scardaville, Michael

Subject: Fw: Privacy Act matrix

Low (b)(2), (b)(6)



emails

Low (b)(2), (b)(6)

From: "Scardaville, Michael" Low (b)(2), (b)(6)

SendTo: "(b)(6)" Low (b)(2), (b)(6)

DeliveredDate: 09/16/2006 04:54:33 PM

(b)(5) - Delib

Mike

Low (b)(2), (b)(6)

From Low (b)(2), (b)(6)

Sent: Saturday, September 16, 2006 4:46 PM

To: (b)(6); Scardaville, Michael; (b)(6); (b)(6)

Cc: (b)(6)

Subject: RE: Talkers Best Efforts now "in a manner consistent"

Agree—can I also take out of matrix?

(b)(6)

emails

Director of International Privacy Programs

DHS, Privacy Office

Tel. [redacted]

Fax: [redacted]

Email: [redacted]

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From: [redacted]
Sent: Saturday, September 16, 2006 4:43 PM
To: [redacted]; Scardaville, Michael; [redacted]; [redacted]
Cc: [redacted]
Subject: RE: Talkers Best Efforts now "in a manner consistent"

[redacted]
[redacted]
[redacted]

[redacted]

Senior Counsel

Department of Homeland Security

Office of the General Counsel

[redacted] Washington, D.C. 20528

[redacted]

emails

Low (b)(2), (b)(6)

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From: Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 4:37 PM
To: Scardaville, Michael; (b)(6); (b)(6); (b)(6)
Cc: (b)(6)
Subject: RE: Talkers Best Efforts now "in a manner consistent"

Mostly fiddles. ■

(b)(6)

Senior Counsel

Department of Homeland Security

Office of the General Counsel

Low (b)(2) Washington, D.C. 20528

Low (b)(2), (b)(6)

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emails

From: Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 4:29 PM
To: (b)(6); (b)(6); (b)(6); Scardaville, Michael
Cc: (b)(6)
Subject: RE: Talkers Best Efforts now "in a manner consistent"

I'm still working on mine. Don't worry.

Mike

Low (b)(2), (b)(6)

From: Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 4:28 PM
To: (b)(6); (b)(6); Scardaville, Michael
Cc: (b)(6)
Subject: RE: Talkers Best Efforts now "in a manner consistent"

Two more seconds pls?

(b)(6)

Senior Counsel

Department of Homeland Security

Office of the General Counsel

Low (b)(2) Washington, D.C. 20528

Low (b)(2), (b)(6)

emails

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From: Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 4:27 PM
To: (b)(6); (b)(6) Scardaville, Michael
Cc: (b)(6); (b)(6)
Subject: RE: Talkers Best Efforts now "in a manner consistent"

Mike,

Can you run with (b)(6) edits? I'm fine with them. (b)(5) - Delib

. Don't feel strongly about this sentence and it can come out if you want. Turning to version 3 of the matrix.

(b)(6)

Director of International Privacy Programs

DHS, Privacy Office

Tel. low (b)(2);(b)(6)

Fax: low (b)(2);(b)(6)

Email: Low (b)(2), (b)(6)

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emails

From: Low (b)(2), (b)(6)
Sent:
To: (b)(6)
Cc: Scardaville, Michael; (b)(6) (b)(6),
(b)(6)
Subject: Re: Talkers Best Efforts now "in a manner consistent"

Thanks (b)(6) here are my comments. (b)(6)

(b)(6)
Office of Chief Counsel
U.S. Customs and Border Protection
Low (b)(2), (b)(6)

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Low (b)(2), (b)(6) wrote: -----

To: "Scardaville, Michael" Low (b)(2), (b)(6) Low (b)(2), (b)(6)
Low (b)(2), (b)(6) Low (b)(2), (b)(6)

From: Low (b)(2), (b)(6)
Date: 09/16/2006 03:47PM
cc: Low (b)(2), (b)(6)
Subject: Talkers Best Efforts now "in a manner consistent"

Mike, and all

Attached is a first draft of Talkers (much of it based on the matrix with legalese removed). It could be more talkerfriendly, but I'll leave it to Policy to massage.

emails

On matrix, I will incorporate Mike and (b)(6) latest comments and send out shortly.

(b)(6)

Director of International Privacy Programs DHS, Privacy Office

Tel. low (b)(2);(b)(6)

Fax: low (b)(2);(b)(6)

Email: Low (b)(2), (b)(6)

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From: Scardaville, Michael Low (b)(2), (b)(6)
Sent: Saturday, September 16, 2006 2:17 PM
To: (b)(6) (b)(6) ; Scardaville, Michael
Cc: (b)(6)
Subject: RE: Privacy Act matrix

A few more thoughts in the attached.

Also, Stewart just came by my cube and looked over quickly and has a couple of requests for this document.

(b)(5) - Delib & Attorney client

(b)(5) - Delib

(b)(5) - Delib

emails

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Also, looking forward (but not for this weekend) we need to consider

(b)(5) - Delib
[REDACTED]

Mike

Low (b)(2), (b)(6)
[REDACTED]

Low (b)(2), (b)(6)
[REDACTED]

Sent: Saturday, September 16, 2006 12:48 PM

To: (b)(6); Scardaville, Michael

Cc: (b)(6)

Subject: RE: Privacy Act matrix

Attached is the revised version. It incorporates nearly all of OGC/CBP changes and added one section on retention. Please review and revise as needed without open ended questions. Thanks. Also attaching background SORN and new draft SORN and PI that covers PNR. Call with any questions.

Home cell is Low (b)(2), (b)(6)
[REDACTED]

(b)(6)
[REDACTED]

Director of International Privacy Programs

DHS, Privacy Office

Tel. Low (b)(2); (b)(6)
[REDACTED]

Fax: Low (b)(2); (b)(6)
[REDACTED]

Email: Low (b)(2), (b)(6)
[REDACTED]

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