





Subject: RE: NSL EGS SENSITIVE BUT UNCLASSIDuplica NON-RECORD	te #16	Sec 1	. pages	4 a	nd (
Fro Ser To: Cc:					
Subject: RE: NSL ECS SENSITIVE BUT UNCLASSIFIED NON-RECORD					
Original Mes <u>sace</u>					
From: Sent: To: Cc:					
Subject: RE. NOCLASSIFIED SENSITIVE BUT UNCLASSIFIED NON-RECORD	!				
Original Message From: Sent: To: Cc:					
Subject: RE: NSL ECS					



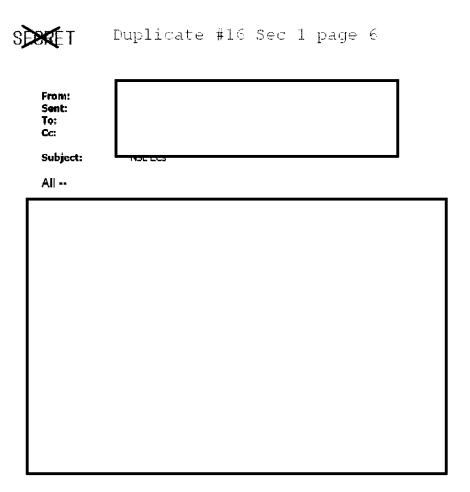
Duplicate #16 Sec 1 pages 5 and 6 $\,$

SENSITIVE BUT UNCLASSIFIED NON-RECORD

(S)	
_	Original Message From: Sent: To: Cc:
	Subject: RE: IVSL ECS SENSITIVE BUT UNCLASSIFIED NON-RECORD

-----Original Message-----





SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

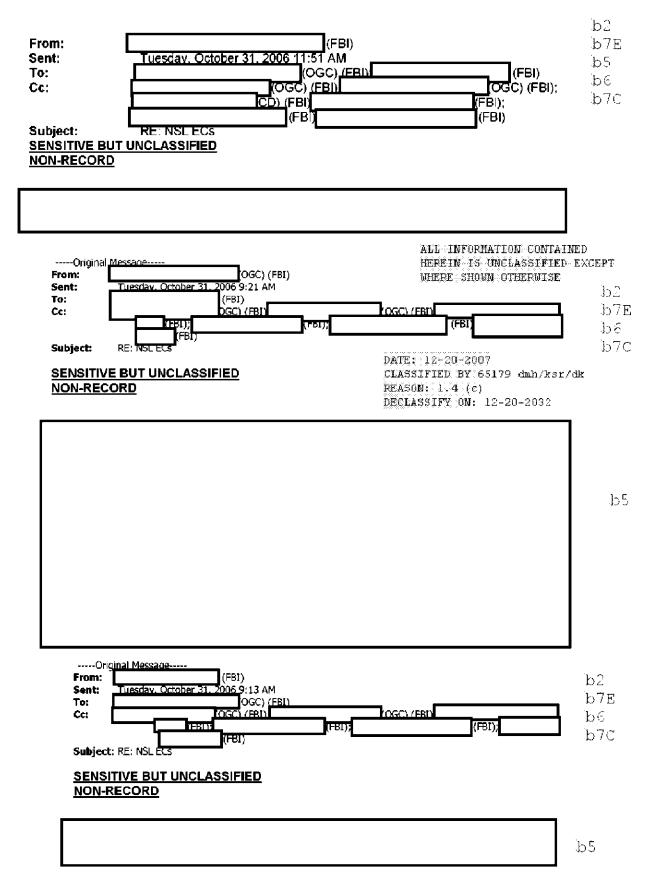
SENSITIVE BUT UNCLASSIFIED

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SENSITIVE BUT UNCLASSIFIED











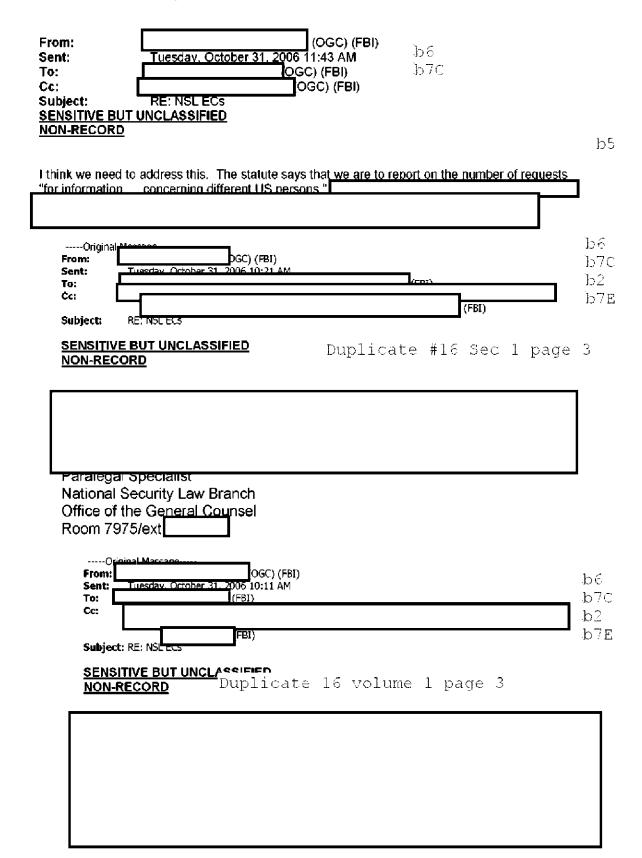
	b5 b6 b7C
Original Messace From: (OGC) (FBI) Sent: Tuesday, October 31, 2006 8:13 AM To: FBI ALL CDCs Cc: OGC) (FBI) Subject: NSL ECs	
All We are having some problems here when we review ECs for purposes of reporting certain mandated items to Congress.	
	b2 b5
eany are very important for purposes of meeting our Congressional reporting requirements.	
Thanks. D6	
SENSITIVE BUT UNCLASSIFIED 57C	

SENSITIVE BUT UNCLASSIFIED

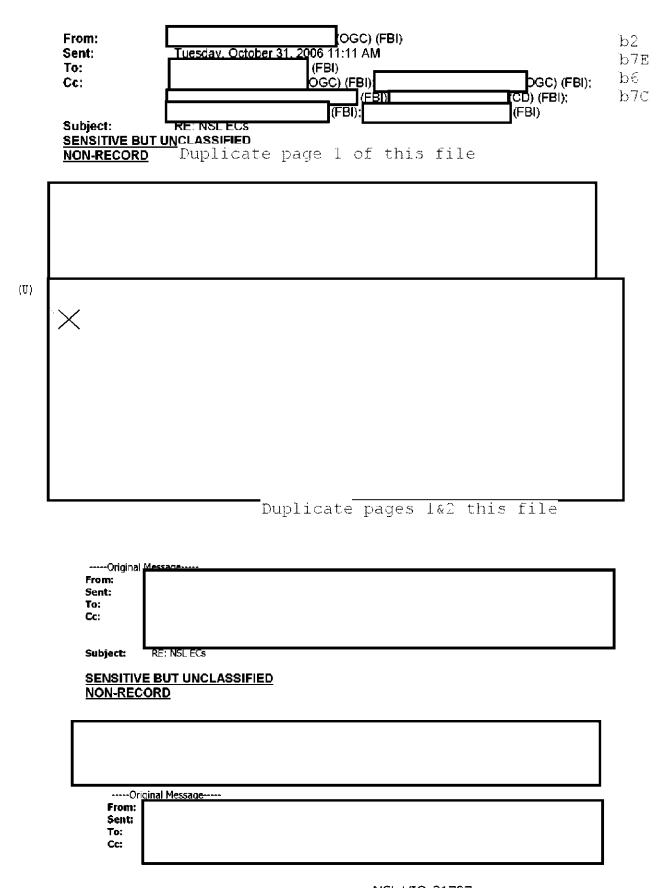
SENSITIVE BUT UNCLASSIFIED

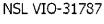




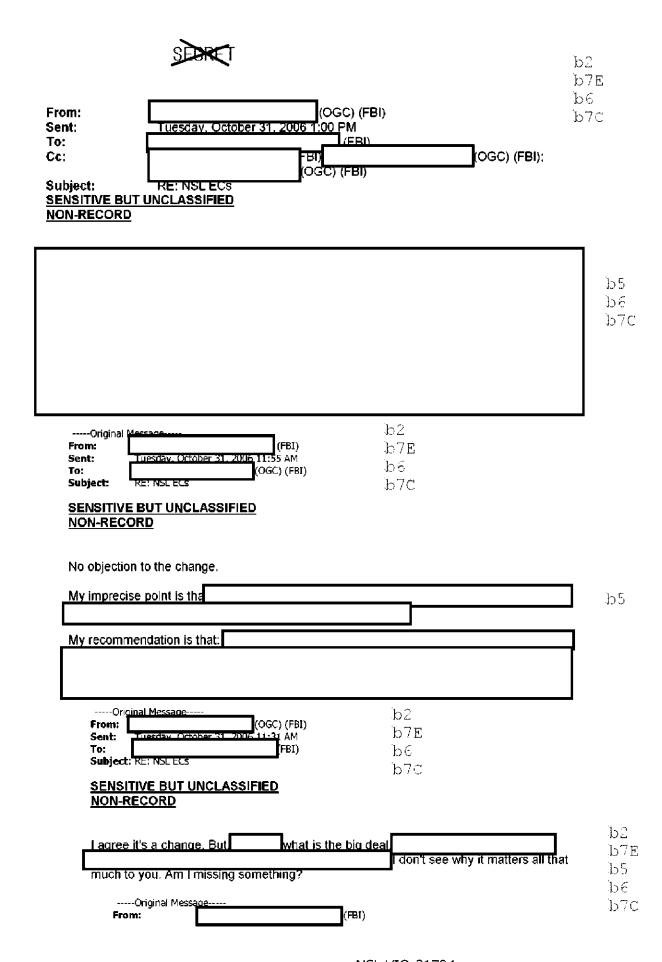


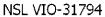




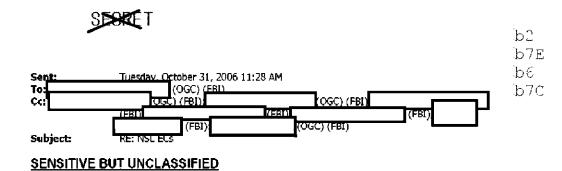




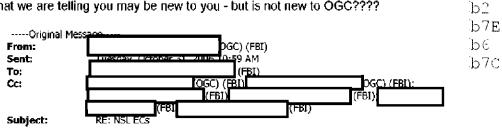






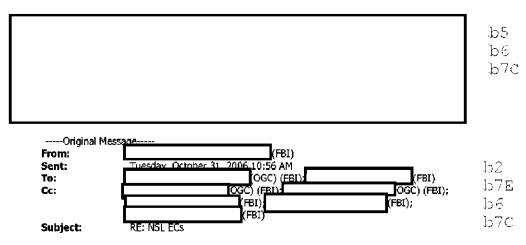


This would be a change from the <u>long established NSLU</u> and NSLB requirement. What we are telling you may be new to you - but is not new to OGC????



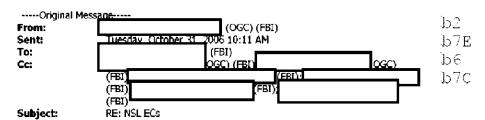
SENSITIVE BUT UNCLASSIFIED NON-RECORD

NON-RECORD



SENSITIVE BUT UNCLASSIFIED NON-RECORD

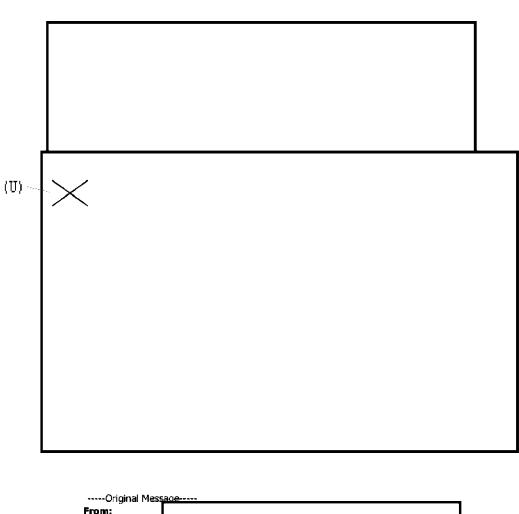
Yes - we report the USPER status of the subject - which to us is the subject of the case.







SENSITIVE BUT UNCLASSIFIED NON-RECORD



Original Mess From: Sent: To: Cc:	30 0		
subject: <u>SENSITIVE B</u> <u>NON-RECOR</u>	RE: NSL ECS UT UNCLASSIFIED D		
Original	Mesessos	(OGC) (FBI)	

NSL VIO-31796



Sent:



SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

 $(U) \sim$

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE **Date:** 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFIE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME] DATE: 12-20-2007

[ASAC NAME] CLASSIFIED BY 65179 dmh/ksr/dk

[CDC NAME] REASON: 1.4 (c)

[SSA NAME] DECLASSIFY ON: 12-20-2032

Drafted By: [LAST FIRST MIDDLE NAME: INITIALS]

Case ID #: XS) [CASE FILE NUMBER] (Pending)

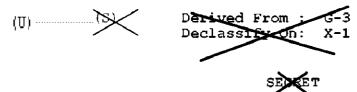
Title: [SUBJECT]

[A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER]

OO: [OFFICE OF ORIGIN]

Synopsis: Approves the issuance of an FCRA Section 1681u(a) National Security Letter (NSL) for financial institution listings; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.



SĒ≫ÆT

(U)

Co: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: [CASE FILE NUMBER, 00/00/2005]

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

Reference: [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the names and addresses of financial institutions at which the listed consumer maintains or has maintained an account.

Details: [A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This financial institution information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks the financial institution listings for [NUMBER OF] individual(s).

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail delivery nor utilize the name of the subject of the request in any telephone calls to the FBI.

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

SECRET



- (U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION] Re: (S) [CASE FILE NUMBER, 00/00/2005]
 - (U) In accordance with 15 U.S.C. § 1681u(d) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.
- Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

- (U) Information received from a consumer reporting agency must be clearly identified when reported in any Bureau communication. Subsequent dissemination of such information is prohibited, except to other Federal agencies or military investigative entities as may be necessary for the approval or conduct of a foreign counterintelligence investigation.
- (U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000.]





(U) Co: [DELIVERING DIVISION] From: [DRAFTING DIVISION]
Re: (Case File Number, 00/00/2005]

LEAD (s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

 (\mathtt{U}) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE - if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

+ +

SECRET

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFIE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME] DATE: 12-20-2007

[ASAC NAME] SLASSIFIED BY 65179 dmh/ksr/dk

[CDC NAME] REASON: 1.4 (c)

[SSA NAME] DECLASSIEV ON: 12-20-2032

Drafted By: [LAST FIRST MIDDLE NAME: INITIALS]

Case ID #: (CASE FILE NUMBER] (Pending)

Title: \(\s\rangle\) [SUBJECT]

[A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER]

(U) OO: [OFFICE OF ORIGIN]

Synopsis: Approves the issuance of an FCRA Section 1681u(a) National Security Letter (NSL) for financial institution listings; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.

Derived From G-3
Declassify On: [10 years from date of EC]

SERET



Re: [DELIVERING DIVISION] From: [CASE FILE NUMBER, 00/00/2006] From: [DRAFTING DIVISION]

[FULL/PRELIMINARY] Investigation Instituted: [00/00/2006]

(U) Reference: [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service or fax] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the names and addresses of financial institutions at which the listed consumer maintains or has maintained an account.

Details: A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/ INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation of the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency.] This financial institution information is being requested to [Fully state the relevance of the requested records to the investigation].

> (3) This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks the financial institution listings for [NUMBER OF] individual(s) from [credit reporting company #1]; [NUMBER OF] individual(s) from [credit reporting company #2], etc. [If there are requests from multiple reporting companies for the same person, please state. If request is for person(s) other than the subject of the investigation or in addition to the subject of the investigation, please state USP status of those persons. In other words, do your best to give as much information as you can, for congressional reporting purposes.]

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail delivery nor utilize the name of the subject of the request in any telephone calls to the FBI.

DISCLOSURE PROVISIONS



(U)

Co: [DELIVERING DIVISION] From: [DRAFTING DIVISION]
Re: [CASE FILE NUMBER, 00/00/2006]

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all Ecs.]

(U) Information received herein from a credit reporting company may be disseminated in accordance with the Attorney General Guidelines for FBI National Security Investigations and Foreign Intelligence Collection, subject to the following statutory limitation. Dissemination of such information is limited to other Federal agencies as may be necessary for the approval or conduct of a foreign counterintelligence investigation, or, where the information concerns a person subject to the Uniform Code of Military Justice, to appropriate investigative authorities within the military department concerned as may be necessary for the conduct of a joint foreign counterintelligence investigation.





(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION] Re: [CASE FILE NUMBER, 00/00/2006]

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000.]

(U) \sim



To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: CASE FILE NUMBER, 00/00/2006]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE - if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

+ +



[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

[MR./MRS./MS.] [COMPLETE NAME OF POC]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

DEAR [MR./MRS./MS.] [LAST NAME]:

Under the authority of Executive Order 12333, dated December 4, 1981, and pursuant to Title 15, United States Code (U.S.C.), Section 1681u(a) (the Fair Credit Reporting Act, as amended), you are hereby directed to provide the Federal Bureau of Investigation (FBI) the names and addresses of all financial institutions (as defined in Title 12, U.S.C., Section 3401) at which the below-named consumer(s) maintains or has maintained an account:

NAME (S):

ADDRESS(ES): [if available]

DATE(S) OF BIRTH: [if available]

SOCIAL SECURITY NUMBER(S): [if available]

In accordance with Title 15, U.S.C., Section 1681u(a), I certify that such information is sought for the conduct of an authorized investigation to protect against clandestine intelligence activities, and that such an investigation of a United States person is not conducted solely on the basis of activities protected by the First Amendment to the Constitution of the United States.

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 12-20-2007 BY 65179 dmh/ksr/dk

[Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement), then include the language in the following 3 paragraphs in the NSL.]

In accordance with 15 U.S.C. § 1681u(d)(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 15 U.S.C. § 1681u(d)(1) and (3) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 15 U.S.C. § 1681u(d)(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 15 U.S.C. § 1681u(d)(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this letter.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this letter if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are directed to provide records responsive to this letter [personally to a representative of the [DELIVERING

[MR./MRS./MS.] [COMPLETE NAME]

DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN] OR through secure fax] within [xxxx] business days of receipt of this letter.

Any questions you have regarding this letter should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN],_depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor non-secure fax, nor disclose the substance of this letter in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely yours,

[ADIC/SAC NAME]

CHARGE/

[ASSISTANT DIRECTOR IN

SPECIAL AGENT IN CHARGE]

SEDECT

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME] DATE: 12-20-2007

[ASAC NAME] CLASSIFIED BY 65179 dmh/ksr/dk

[CDC NAME] REASON: 1.4 (c)

(U) [SSA NAME] DECLASSIFY ON: 12-20-2032

Drafted By: [LAST FIRST MIDDLE NAME: INITIALS]

Case ID #: X) [CASE FILE NUMBER] (Pending)

(U) Title: 18 [SUBJECT]

[A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER]

(U): OO: [OFFICE OF ORIGIN]

Synopsis: Approves the issuance of an FCRA Section 1681u(b) National Security Letter (NSL) for consumer identifying information; provides reporting data; and, if necessary,

transmits the NSL for delivery to the credit reporting company.

(U) Derived From: G 3

Declassify On: X-1

SE T

SECRE

(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION] Re: [CASE FILE NUMBER, 00/00/2005]

- (U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005
- (U) Reference: [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting consumer identifying information relating to the consumer listed.

Details: A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This consumer identifying information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks consumer identifying information for [NUMBER OF] individual(s).

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]





(U)

G: [DELIVERING DIVISION]

Re: (Case File Number, 00/00/2005]

(U) In accordance with 15 U.S.C. § 1681u(d) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next paragraph in all ECs.]

(U) Any questions regarding the above can be directed to the [CASE AGENT, telephone number (000) 000-0000.]

LEAD(s):





(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]
Re: [CASE FILE NUMBER, 00/00/2005]

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE -if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

• •





FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

[ASAC NAME] DATE: 12-20-2007

[CDC NAME] CLASSIFIED BY 65179 dmh/ksr/dk

[SSA NAME] REASON: 1:4:(c)

DECLASSIFY ON: 12-20-2032

Drafted By: [LAST FIRST MIDDLE NAME: INITIALS]

Case ID #:\6

(E) [CASE FILE NUMBER] (Pending)

سناء ما+1 mi+1

[SUBJECT]

[A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER]
OO: [OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an FCRA Section 1681u(b) National Security Letter (NSL) for consumer identifying information; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.

(U) (S) Derived From: G-3
Declassify On: [10 years from date of EC]



(U)

[FULL/PRELIMINARY] Investigation Instituted: \(\forall \) [00/00/2006]

(U) Reference: (CASE FILE NUMBER Serial XXX)

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service or fax] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting consumer identifying information relating to the consumer listed.

Details: (*) A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation on the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency]. This consumer identifying information is being requested to [Fully state the relevant of the requested records to the investigation].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks consumer identifying information for [NUMBER OF] individual(s) from [credit reporting company #1]; [NUMBER OF] individual(s) from [credit reporting company #2], etc. [If there are requests from multiple reporting companies for the same person, please state. If request is for person(s) other than the subject of the investigation or in addition to the subject of the investigation, please state USP status of those persons. In other words, do your best to give as much information as you can, for congressional reporting purposes.]

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.



[DELIVERING DIVISION] From: [DRAFTING DIVISION] (X) [CASE FILE NUMBER, 00/00/2006]

DISCLOSURE PROVISIONS

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safet in f a person.

🗶 Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

Information received herein rom a credit reporting company may be disseminated in accordance with the Attorney General Guidelines for FBI National Security Investigations and Foreign Intelligence Collection, subject to the following statutory limitation. Dissemination of such information is limited to other Federal agencies as may be necessary for the approval or conduct of a foreign counterintelligence investigation, or, where the information concerns a person subject to the Uniform Code of Military Justice, to appropriate investigative authorities within the military department concerned as may be necessary for the conduct of a joint foreign counterintelligence investigation.





(U) To: [DELIVERING DIVISION] From: [DRAFTING DIVISION] Re: [CASE FILE NUMBER, 00/00/2006]

(U) Any questions regarding the above can be directed to the [CASE AGENT, telephone number (000) 000-0000.]

 $(\mathbf{U})_{\leq 0}$

To: \ [DELIVERING DIVISION]

From:

[DRAFTING DIVISION]

Re: (CASE FILE NUMBER, 00/00/2006)

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

 $\,$ (U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE -if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

* *



[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

[MR./MRS./MS.] [COMPLETE NAME OF POC]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

DEAR [MR./MRS./MS.] [LAST NAME]:

Under the authority of Executive Order 12333, dated December 4, 1981, and pursuant to Title 15, United States Code (U.S.C.), Section 1681u(b) (the Fair Credit Reporting Act, as amended), you are hereby directed to provide the Federal Bureau of Investigation (FBI) the names, address, former addresses, places of employment, or former places of employment of the below-named consumer(s):

NAME (\$):

ADDRESS(ES): [if available]

DATE(S) OF BIRTH: [if available]

SOCIAL SECURITY NUMBER(\$): [if available]

In accordance with Title 15, U.S.C., Section 1681u(a), I certify that such information is sought for the conduct of an authorized investigation to protect against clandestine intelligence activities, and that such an investigation of a United States person is not conducted solely on the basis of activities protected by the First Amendment to the Constitution of the United States.

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 12-20-2007 BY 65179 dmh/ksr/dk [Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement), then include the language in the following 3 paragraphs in the NSL.]

In accordance with 15 U.S.C. § 1681u(d)(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 15 U.S.C. § 1681u(d)(1) and (3) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 15 U.S.C. § 1681u(d)(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 15 U.S.C. § 1681u(d)(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this letter.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this letter if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

[MR./MRS./MS.] [COMPLETE NAME]

You are directed to provide records responsive to this letter [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN] OR through secure fax] within [xxxx] business days of receipt of this letter.

Any questions you have regarding this letter should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN],_depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor non-secure fax, nor disclose the substance of this letter in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely yours,

[ADIC/SAC NAME]

CHARGE /

[ASSISTANT DIRECTOR IN

SPECIAL AGENT IN CHARGE]



FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE **Date:** 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM] Attn: [UNIT]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

> [SAC NAME] ALL INFORMATION CONTAINED [ASAC NAME] HEREIN IS UNCLASSIFIED EXCEPT

[CDC NAME] WHERE SHOWN OTHERWISE

[SSA NAME]

[LAST FIRST MIDDLE NAME: INITIALS] Drafted By:

DATE: 01-04-2008

Case ID #: [CASE FILE NUMBER] (Pending) CLASSIFIED BY 65179 DMH/KSR/DK

REASON: 1.4 (C)

Title | [SUBJECT] DECLASSIFY ON: 01-04-2033 [A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER] (U)OO: [OFFICE OF ORIGIN]

Approves the issuance of an FCRA Section 1681v National Security Letter (NSL) for a full credit report in an international terrorism investigation; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.

Derived Fr



To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: (CASE FILE NUMBER, 00/00/2005)

Declassify On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: 00/00/2005

Reference: (CASE FILE NUMBER Serial XXX)

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery system] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting a full consumer credit report and all information in its files relating to the consumer listed.

Details: (A) A [FULL/PRELIMINARY] international terrorism investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This full credit report is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For reporting purposes, the enclosed NSL seeks the consumer credit report of [NUMBER OF] individual(s).

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail delivery nor utilize the name of the subject of the request in any telephone calls to the FBI.

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]



To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: NSY [CASE FILE NUMBER, 00/00/2005]

(U)

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 15 U.S.C. § 1681v I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next paragraph in all ECs.]

(U) Any questions regarding the above can be directed to the [CASE AGENT, telephone number (000) 000-0000.]



(U) SECT

f [CASE FILE NUMBER, 00/00/2005]

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

COUNTERTERRORISM

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE- if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

+ +





FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM] Attn: [UNIT]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X] ALL INFORMATION CONTAINED

HEREIN IS UNCLASSIFIED EXCEPT

WHERE SHOWN OTHERWISE

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

[ASAC NAME] DATE: 01-04-2008

[CDC NAME] CLASSIFIED BY 65179 DMH/KSR/DK

[SSA NAME] PEASON: 1.4 (C)

DECLASSIFY ON: 01-04-2033

(U) Drafted By: [LAST FIRST MIDDLE NAME: INITIALS]

Case ID #: [CASE FILE NUMBER] (Pending)

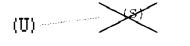
(U) Title: S

[SUBJECT]

[A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER]
OO: [OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an FCRA Section 1681v National Security Letter (NSL) for a full credit report in an international terrorism investigation; provides reporting data; and, if necessary, transmits the NSL for delivery to the credit reporting company.



Derived From . S 3

SPERET

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: \(S)\(\sigma\) [CASE FILE NUMBER, 00/00/2006]

(U) Declassify On: [10 years after the date of EC]

[FULL/PRELIMINARY] Investigation Instituted: [00/00/2006]

 (\mathbb{U}) Reference: (CASE FILE NUMBER Serial XXX)

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery system or fax] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting a full consumer credit report and all information in its files relating to the consumer listed.

Details: (A [FULL/PRELIMINARY] international terrorism investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation on the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency]. This full credit report is being requested to [Fully state the relevance of the requested records to the investigation].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For reporting purposes, the enclosed NSL seeks the consumer credit report of [NUMBER OF] individual(s) from [credit reporting company #1]; [NUMBER OF] individual(s) from [credit reporting company #2], etc. [If there are requests from multiple reporting companies for the same person, please state. If request is for person(s) other than the subject of the investigation or in addition to the subject of the investigation, please state USP status. In other words, do your best to give as much information as you can, for congressional reporting purposes.]

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail delivery nor utilize the name of the subject of the request in any telephone calls to the FBI.



U)
Tel: [DELIVERING DIVISION] From: [DRAFTING DIVISION]
Re: [CASE FILE NUMBER, 00/00/2006]

DISCLOSURE PROVISIONS

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

(U) Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

- (U) Information received herein from a credit reporting company may be disseminated in accordance with the Attorney General Guidelines on National Security Investigations and Foreign Intelligence Collection
- (U) Any questions regarding the above can be directed to the [CASE AGENT, telephone number (000) 000-0000.]



 $(U)_{i}$

SPERT

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: \ CASE FILE NUMBER, 00/00/2006]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

COUNTERTERRORISM

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE- if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

+ +



[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01-04-2008 BY 65179 DMH/KSR/DK

[MR./MRS./MS.] [COMPLETE NAME OF POC]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

Dear [MR./MRS./MS.] [LAST NAME]:

Pursuant to Executive Order 12333, dated December 4, 1981, and 15 U.S.C. § 1681v of the Fair Credit Reporting Act (as amended), you are hereby directed to provide the Federal Bureau of Investigation (FBI) with a copy of a consumer credit report and <u>all</u> other information contained in your files for the belowlisted consumer(s):

NAME (S):

ADDRESS(ES): [if available]

DATE(S) OF BIRTH: [if available]

SOCIAL SECURITY NUMBER(S): [if available]

In accordance with Title 15, U.S.C. § 1681v, I certify that the information sought is necessary to conduct an authorized investigation of, or intelligence or counterintelligence activities or analysis related to, international terrorism.

[Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement), then include the language in the following 3 paragraphs in the NSL.]

In accordance with 15 U.S.C. § 1681v(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or

[MR./MRS./MS.] [COMPLETE NAME]

physical safety of a person. Accordingly, 15 U.S.C. § 1681v(1) and (3) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 15 U.S.C. § 1681v(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 15 U.S.C. § 1681v(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this letter.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this letter if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are directed to provide records responsive to this letter [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN] OR through secure fax] within [xxxx] business days of receipt of this letter.

Any questions you have regarding this letter should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN], depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor non-secure fax, nor disclose the substance of this letter in any telephone conversation.

[MR./MRS./MS.] [COMPLETE NAME]

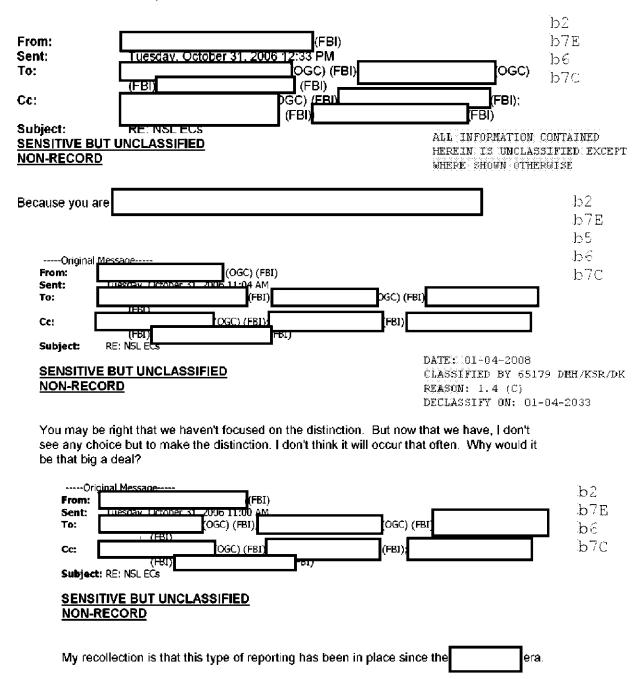
Your cooperation in this matter is appreciated.

Sincerely,

[ADIC/SAC NAME]
[ASSISTANT DIRECTOR IN

CHARGE/
SPECIAL AGENT IN CHARGE]





SENSITIVE BUT UNCLASSIFIED NON-RECORD

RE: NSL EC

-Original Messag

From:

Sent

Subject:

To:

Cc:

I've been reporting the status of the investigative target. Very few

(OGC) (FBI)

October 31, 2006

(OGC) (FBI)



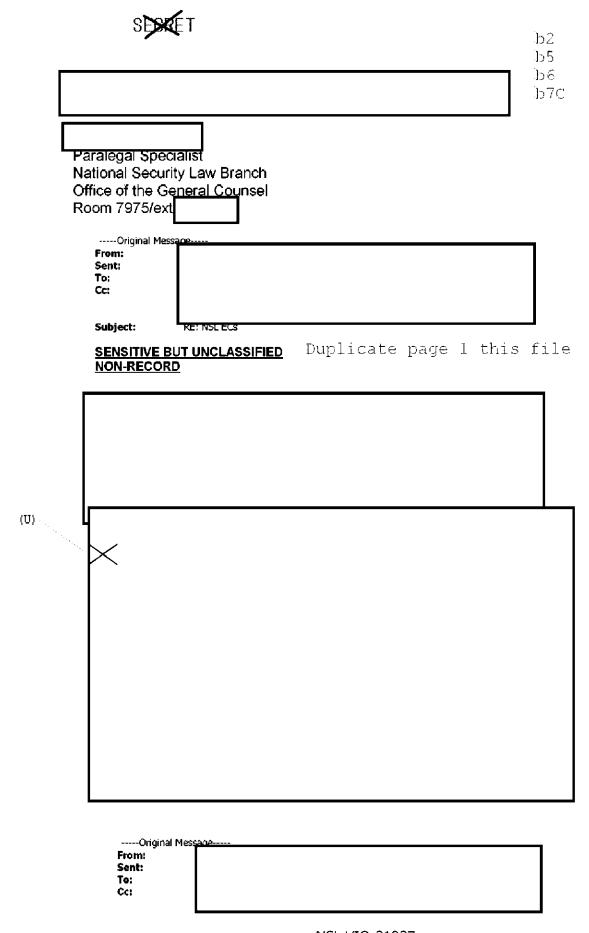
(FBI)

b2

b6

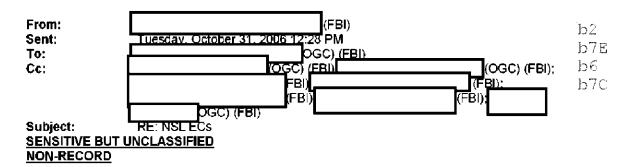
b7E

b7C

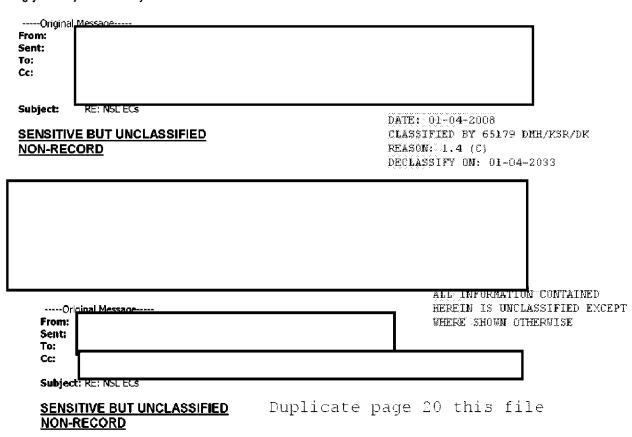


SEXET

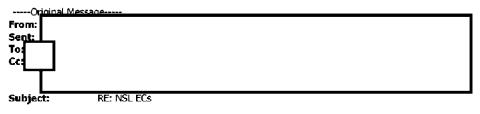




This would be a change from the <u>long established NSLU</u> and NSLB requirement. What we are telling you may be new to you - but is not new to OGC????



Yes - we report the USPER status of the subject - which to us is the subject of the case.



SENSITIVE BUT UNCLASSIFIED



Sent: Tuesday, October 31, 2006 12:16 PM To: (OGC) (FBI) Cc: (FBI): (FBI): (FBI); Subject: RE: NSL ECS SENSITIVE BUT UNCLASSIFIED NON-RECORD Well, just because I was a slacker and didn't pick up on that point, doesn't mean everyone else did as well.				
To: (OGC) (FBI) DGC) (FBI); Subject: RE: NSL ECS SENSITIVE BUT UNCLASSIFIED NON-RECORD Well, just because I was a slacker and didn't pick up on that point, doesn't mean everyone else did as well.	From:	Tuesday Ostobas	(FBI)	
Cc: TOGC (FBI) DGC) (FBI); Subject: RE: NSL ECS (FBI) (FBI); SENSITIVE BUT UNCLASSIFIED NON-RECORD Well, just because I was a slacker and didn't pick up on that point, doesn't mean everyone else did as well.		Tuesday, October		
Subject: RE: NSL EUS SENSITIVE BUT UNCLASSIFIED NON-RECORD Well, just because I was a slacker and didn't pick up on that point, doesn't mean everyone else did as well. Original Message From: Sent: To: Cc: Subject: RE: NSL ECS SENSITIVE BUT UNCLASSIFIED NON-RECORD Duplicate page 1 this fi			(OGC) (FBI)	DGC) (FBI):
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NON-RECORD Duplicate page 1 this fi	Subject:	RE; NSL ECs		
			Duplicate	page 1 this fi
	NON-REC			
	NON-REC			

Message				
	Message	<u>Message</u>	Message	Message

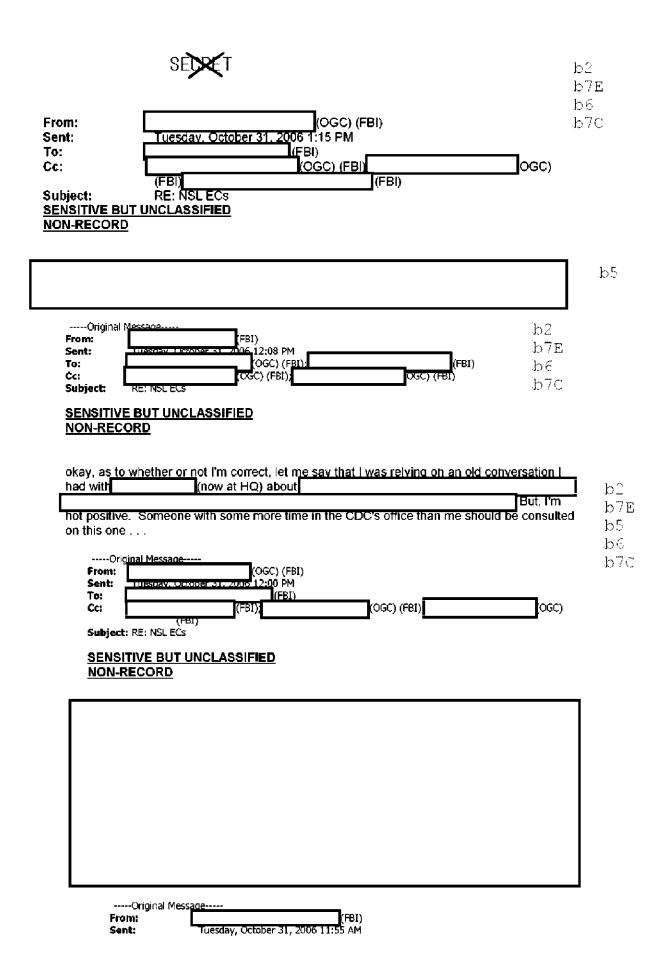
NSL VIO-31847

SESPRET

From:	(OGC) (FBI)		b2
Sent: To:	Tuesday, October 31, 2006 12:04 PM (FBI);	(OGC) (FBI);	b7E b6
	-BI)	_	b7C
Cc:	OGC) (FBI) (FBI)	(FBI);	10. / 6.
Subject:	RE: NSL EUS	I. 2.3	
<u>SENSITIVE BUT I</u> NON-RECORD	UNCLASSIFIED		
You may be right t	that we haven't focused on the distinction. But now that we have	e, I don't see	
any choice but to r big a deal?	make the distinction. I don't think it will occur that often. Why wo		an
•	Duplicate email this file pa	ades or «	62
Origina <u>l Mes</u> From:	Sage		
Sent: To:			
Ce:			
	E: NSL ECs		
-			
NON-RECOR	<u>:UT UNCLASSIFIED</u> : <u>D</u>		
My recollectio	n is that this type of reporting has been in place since the	era.	
Original	l Message		
From: Sent:			
To: Cc:			
Subject: RE			
<u>SENSITIV</u> Non-Rec	<u>/EBUTUNCLASSIFIED</u> CORD		
<u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>			
l've beer	n reporting the status of the investigative target.		
	The state of the investigative target.		
Paralega	al Specialist		
	Security Law Branch		
Office of Room 79	the General Counsel		
rtoon 7	57 57 CX		
<u>Or</u> Fro	riginal Message	1	İ
Sen To:			
Cc:			

NSL VIO-31851





Duplicate page 19 this file

[Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement) then include the language in the following 3 paragraphs in the NSL.]

In accordance with 15 U.S.C. § 1681u(d)(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 15 U.S.C. § 1681u(d)(1) and (3) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 15 U.S.C. § 1681u(d)(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 15 U.S.C. § 1681u(d)(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this request.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this request if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are requested to provide records responsive to this request [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN]] within [XXXX] business days of receipt of this request.

Any questions you have regarding this request should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN],_depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor disclose the substance of this request in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely yours,

[ADIÇ/ŞAÇ NAME]

CHARGE/

[ASSISTANT DIRECTOR IN

SPECIAL AGENT IN CHARGE]

SECRET FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

[ASAC NAME]

[CDC NAME]

WHERE SHOWN OTHERWISE

[SSA NAME]

 $(U) \to_{\mathbb{Z}_+}$

Drafted By: [LAST FIRST MIDDLE NAME: INITIALS] DATE: 101-04-2008

CLASSIFIED BY 65179 DMH/KSR/DK

ase ID #: \8 [CASE FILE NUMBER] (Pending) REASON: 1.4 (c)

DECLASSIFY: 0N: 01-04-2033

Title: (3x

[SUBJECT]

[A.K.A.] [ALIAS (IF APPLICABLE)]

[IT/FCI - FOREIGN POWER]
OO: [OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an FCRA Section 1681u(b) National Security Letter (NSL) for consumer identifying information; provides reporting data; and, if necessary, transmits the NSL for delivery to the redit reporting company.

(U)

Derived From G-3
Declassify on: [10 years from date of EC]
SECRET

To: \ [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: (K) [CASE FILE NUMBER, 00/00/2006]

 (\mathbf{U})

[FULL/PRELIMINARY] Investigation Instituted: > [00/00/2006]

Reference: (X) [CASE FILE NUMBER Serial XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service or fax] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting consumer identifying information relating to the consumer listed.

Details: A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation on the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency]. This consumer identifying information is being requested to [Fully state the relevant of the requested records to the investigation].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks consumer identifying information for [NUMBER OF] individual(s) from [credit reporting company #1]; [NUMBER OF] individual(s) from [credit reporting company #2], etc. [If there are requests from multiple reporting companies for the same person, please state. If request is for person(s) other than the subject of the investigation or in addition to the subject of the investigation, please state USP status of those persons. In other words, do your best to give as much information as you can, for congressional reporting purposes.]

(U) Arrangements should be made with the credit reporting company to provide the records [personally to an employee of the DELIVERING DIVISION or through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The credit reporting company should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

SECRET



To:\ [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: CASE FILE NUMBER, 00/00/2006]

DISCLOSURE PROVISIONS

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

(S) Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

(U) Information received herein rom a credit reporting company may be disseminated in accordance with the Attorney General Guidelines for FBI National Security Investigations and Foreign Intelligence Collection, subject to the following statutory limitation. Dissemination of such information is limited to other Federal agencies as may be necessary for the approval or conduct of a foreign counterintelligence investigation, or, where the information concerns a person subject to the Uniform Code of Military Justice, to appropriate investigative authorities within the military department concerned as may be necessary for the conduct of a joint foreign counterintelligence investigation.



SECRET

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]
Re: [CASE FILE NUMBER, 00/00/2006]

(U) Any questions regarding the above can be directed to the [CASE AGENT, telephone number (000) 000-0000.]



To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: (SX [CASE FILE NUMBER, 00/00/2006]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

 $\,$ (U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING OFFICE -if using personal service]

[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the credit reporting company, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

*** ***

[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

[MR./MRS./MS.] [COMPLETE NAME OF POC]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

DEAR [MR./MRS./MS.] [LAST NAME]:

Under the authority of Executive Order 12333, dated December 4, 1981, and pursuant to Title 15, United States Code (U.S.C.), Section 1681u(b) (the Fair Credit Reporting Act, as amended), you are hereby requested to provide the Federal Bureau of Investigation (FBI) the names, address, former addresses, places of employment, or former places of employment of the below-named consumer(s):

NAME (S):

ADDRESS(ES): [if available]

DATE(S) OF BIRTH: [if available]

SOCIAL SECURITY NUMBER(S): [if available]

In accordance with Title 15, U.S.C., Section 1681u(a), I certify that such information is sought for the conduct of an authorized investigation to protect against clandestine intelligence activities, and that such an investigation of a United States person is not conducted solely on the basis of activities protected by the First Amendment to the Constitution of the United States.

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01-04-2008 BY 65179 DMH/KSR/DK [Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement) then include the language in the following 3 paragraphs in the NSL.]

In accordance with 15 U.S.C. § 1681u(d)(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 15 U.S.C. § 1681u(d)(1) and (3) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 15 U.S.C. § 1681u(d)(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 15 U.S.C. § 1681u(d)(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this request.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this request if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are requested to provide records responsive to this request [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN]] within [xxxx] business days of receipt of this request.

Any questions you have regarding this request should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN],_depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor disclose the substance of this request in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely yours,

[ADIÇ/ŞAÇ NAME]

CHARGE/

[ASSISTANT DIRECTOR IN

SPECIAL AGENT IN CHARGE]

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 01-04-2008 BY 65179 DMH/KSR/DK

[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

[MR./MRS./MS.] [COMPLETE NAME OF POC]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

Dear [MR./MRS./MS.] [LAST NAME]:

Pursuant to Executive Order 12333, dated December 4, 1981, and 15 U.S.C. § 1681v of the Fair Credit Reporting Act, you are hereby directed to provide the Federal Bureau of Investigation (FBI) with a copy of a consumer credit report and all other information contained in your files for the below-listed consumer(s):

NAME (S):

ADDRESS(ES): [if available]

DATE(S) OF BIRTH: [if available]

SOCIAL SECURITY NUMBER(S): [if available]

In accordance with Title 15, U.S.C. § 1681v, I certify that I have been designated to make this request and that the requested information is necessary to conduct an authorized investigation of, or intelligence or counterintelligence activities or analysis related to, international terrorism.

[Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement) then include the language in the following 3 paragraphs in the NSL.]

In accordance with 15 U.S.C. § 1681v(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation,

interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 15 U.S.C. § 1681v(1) and (3) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 15 U.S.C. § 1681v(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 15 U.S.C. § 1681v(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this request.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this request if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are requested to provide records responsive to this request [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN]] within [xxxx] business days of receipt of this request.

Any questions you have regarding this request should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN], depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor disclose the substance of this request in any telephone conversation.

Your cooperation in this matter is appreciated.

Sincerely,

[ADIC/SAC NAME]
[ASSISTANT DIRECTOR IN

CHARGE/

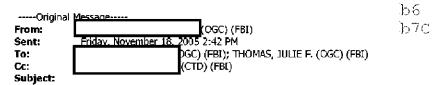
SPECIAL AGENT IN CHARGE]

From: Sent: To: Subject: UNCLASSIFIED NON-RECORD	мюпоау, November 21, 2005 OGC)(FBI		:
		ALL INFORMATION HEREIN IS UNCLAS DATE 01-04-2008	17-1-17-18-14-14-14-14-14-14-14-14-14-14-14-14-14-
Sent: STO: CC:	HOMAS, JULIE F. (OGC) (FBI) aturday November 19 7005 11:32 AM (OGC) (FBI) (CTD) (FBI)	(OGC) (FBI)	b6 b7С

The Approval Letters are the ones listed in the EC. If it is a true emergency, that's where it needs to be. Everyone should keep in mind that this will likely be something reported to Congress so make sure its an emergency before you ask for it. When in doubt, call NSLB or ILB if it is a criminal matter.

Julie

NON-RECORD



SENSITIVE BUT UNCLASSIFIED NON-RECORD

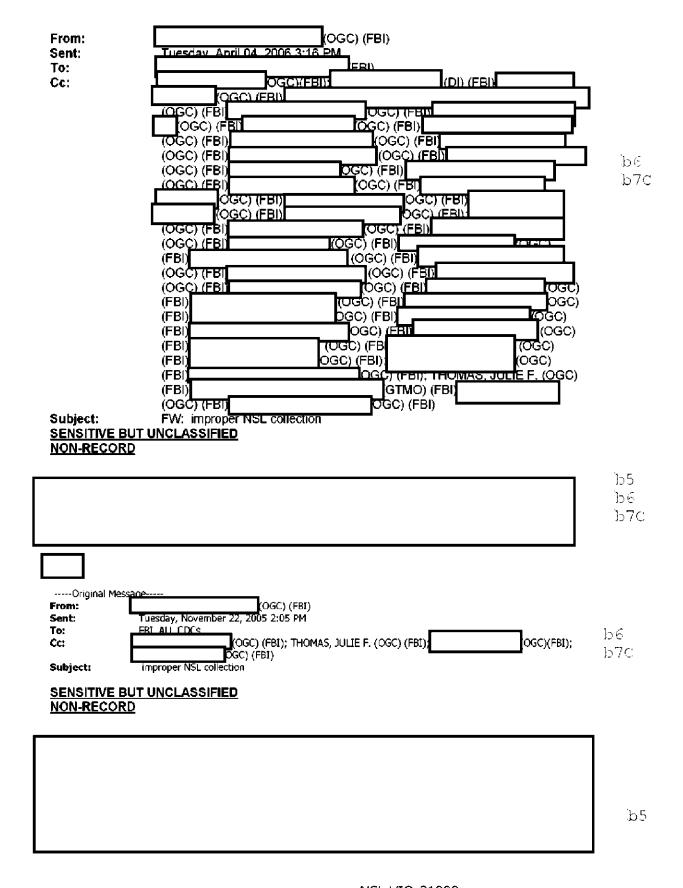
Do you know the approval level for the 2702? The EC (attached) says SAC but I think we've held the approval level higher in reality, at least at the early stages of implementation.

<< File: emergency disclosure final guidance and letter.wpd >>

SENSITIVE BUT UNCLASSIFIED

UNCLASSIFIED

UNCLASSIFIED



	b5 b6 b7C
Thanks	
SENSITIVE BUT UNCLASSIFIED	
SENSITIVE BUT UNCLASSIFIED	

From: Sent: To: Subject: UNCLASSIFIED NON-RECORD	OGC) (FBI) Friday, March 09, 2007 9:30 AM (OGC) (FBI) FVV:	.b€ .b7C	
Original MessageFrom: Sent: Moi To: Subject: UNCLASSIFIED NON-RECORD	(OGC) (FBI) ndav. Japuary 08, 2007 3:43 PM (FBI)		b2 b7 E b5 b6 b7C

UNCLASSIFIED

UNCLASSIFIED

From: OGC) (FBI) b 6

Sent: Thursday, February 08, 2007 8:19 AM

To: OGC) (FBI) b 7C

Subject: FW: 2702 emergency disclosure provision

SENSITIVE BUT UNCLASSIFIED

NON-RECORD

Per this email, we had the emergency disclosure information put on our NSL website.

Original Me	S\$ <u>a0e</u>	
From:	(OGC) (FBI)	1.7
Sent:	Friday, April 07, 2006 3:17 PM	ນຮ
To:	OGC)(FBI)	Ъ7С
Cc:	OGC)(FBI) (CTD) (FBI)	
Subject	EW: 2702 emergency disclosure provision	

SENSITIVE BUT UNCLASSIFIED NON-RECORD

Can you please add the document that is in the below email to our national security letter webpage. Please put it on the right side, under "Resources" and put a link entitled "Emergency Disclosure" to this document. Thanks much!



SENSITIVE BUT UNCLASSIFIED NON-RECORD

My computer just kicked in, so here are your documents - the EC and attached sample letter.



SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

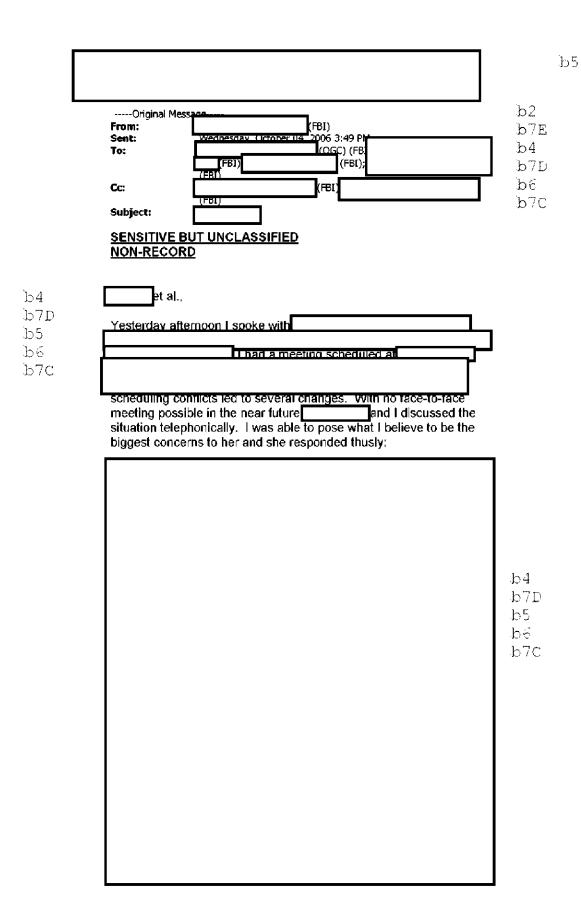
From: Sent: Friday, March 09, 2007 To: CO Subject: FW: CD - Full Credit Re SENSITIVE BUT UNCLASSIFIED NON-RECORD	GC) (FBI)	.b6 .b7C	
Original Message From: (FBI) Sent: Wednesday, February 28, 2007 5:1 To: OGC) (Subject: RE: CD - Full Credit Report EC SENSITIVE BUT UNCLASSIFIED NON-RECORD	[3 P]	ALL INFORMATION CONTAI HEREIN IS UNCLASSIFIED DATE 01-04-2008 BY 651	
Handwritten, sitting on my desk, behind three figured I'd better get the possible real ones u		y clearly weren't our fault, I	
From: (OGC) (Sent: Wednesday February 28, 2007 2:4 To: FBI) Subject: PW: CD - Full Credit Report EC SENSITIVE BUT UNCLASSIFIED NON-RECORD			b2 b7E b5 b6 b7C
From: Sent: T0: Subject: CD - Full Credit Report EC		(OGC) (FBI)	
SENSITIVE BUT UNCLASSIFIED NON-RECORD			
			ь7с Т
Please pr	ovide any comments		
Sorry again about the mix up on the other	er EC.		
Thanks again for your help, << File: CD - Full Credit EC.wpd >>			

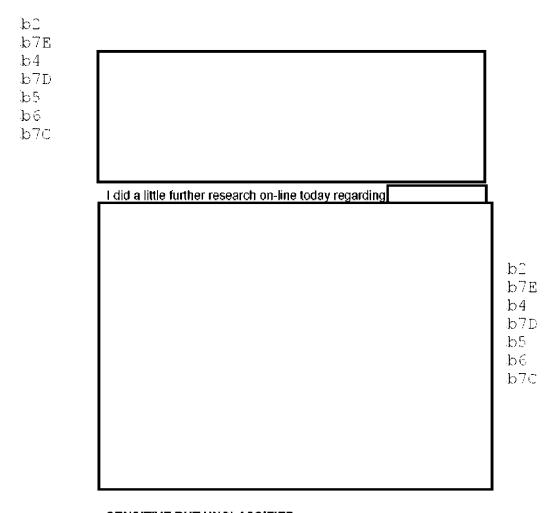
SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

From Sent To: Subj <u>SEN:</u> <u>NON</u>	: ect:	Friday March 09 FW JNCLASSIFIED	(OC 9_2007 9:27 AM OGC) (FBI)	GC) (FBI)	b4 b7D b6 b7C	
From: Sent: To: Subje <u>SEN</u> :	ect: RE	day, November 17, 200	(OGC) (FBI) 06 7:36 AM (FBI)	b2 b7E b4 b7D b6 b7C		
F S T C S	original Mesi from: fent: In fo: c: de: de:	UT UNCLASSIFIE	(OGC) (FBI) FBI)	F	ALL INFORMATION CON EREIN IS UNCLASSIF ATE 01-04-2008 BY	TED
b2	From: Sent: Work To: Subject: RE	E BUT UNCLASS	(FB1)			b4 .b7D .b5 .b6 .b70
b7E b4 b7D b5 b6 b7C						

Original Message From: (FBI) Sent: Tuesday, October 10, 2006 11:30 AM To (OGC) (FBI) Subject: RE SENSITIVE BUT UNCLASSIFIED NON-RECORD	b2 b7 E b4 b7D b6 b7C
OK. I'll call now. Original Message From: Sent: To: Subject: SENSITIVE BUT UNCLASSIFIED NON-RECORD	b2 b7E b4 b7D b6 b7C
Yes, I think we need to ast o find out for us. Original Message From: (FBI) Sent: Tuesday October 10, 2006 10:29 AM To: (OGC) (FE Subject: RE SENSITIVE BUT UNCLASSIFIED NON-RECORD No, I don't know of any other way to do it. Like	N)
Original Message From: Sent: Tuesday, October 10, 2006 8:19 To: (FBI) Subject: RE:	C) (FBI) AM
SENSITIVE BUT UNCLASSIFIED NON-RECORD Thanks for the info	





SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

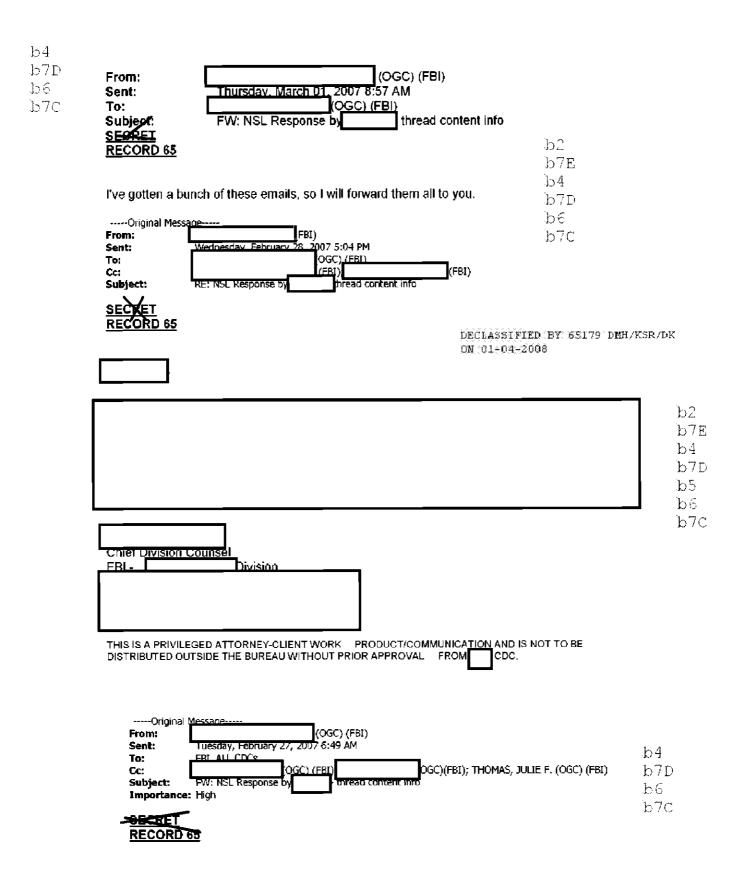
SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

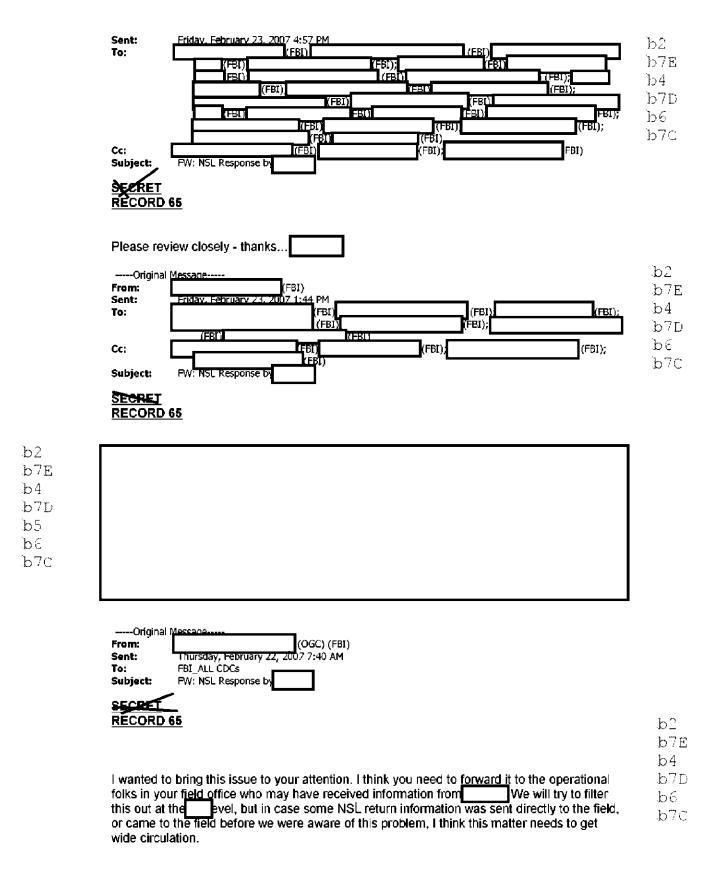
SENSITIVE BUT UNCLASSIFIED

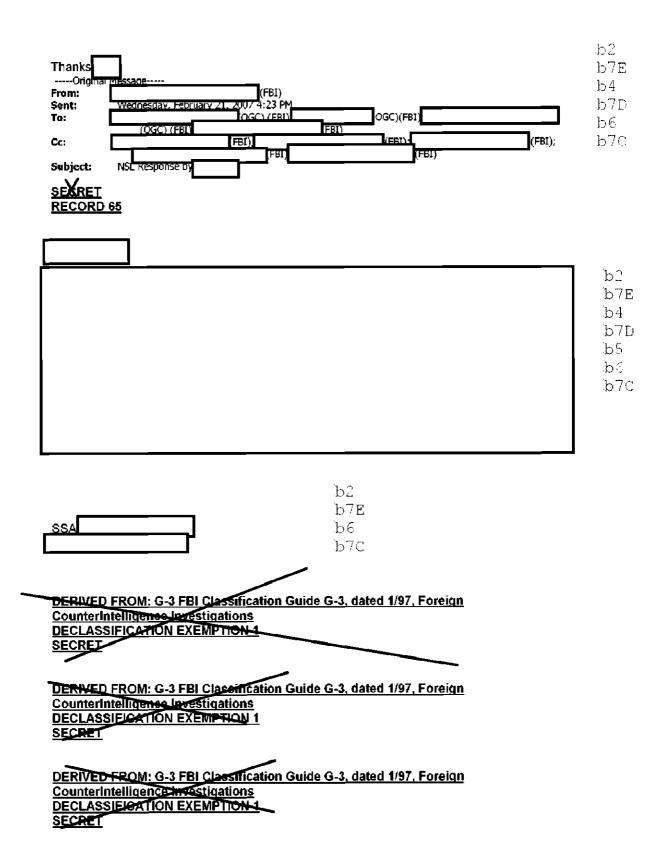
From:		(OGC) (FBI)	
Sent: To:	Wednesday, April 05, 2006 9: FBI ALL CDCs	31 AM	
Cc:			
Subject:	FW: IOBS		
SENSITIVE BUT UNON-RECORD	JNCLASSIFIED	ALL INFURNATION CONTAINED	
HOH-KEOOKD		HEREIN IS UNCLASSIFIED	
		DATE 01-04-2008 BY 65179 DMH/	KSR/DK
			b5
			b5
There is going to b	e an EC to this effect in the nea	r future, but this policy is currently effective.	
Original Message-	L	b2	
From: Sent:	OGC) (FBI) esoav, April 04, 2006 5:22 PM	b7E	
To:	(FBI)	bé	
Cc:	OGC) (FBI)	Ъ7C	

Subject:	IOBS	
SENSITIVE BU	<u>JT UNCLASSIFIED</u> <u>D</u>	
		Ъ5 Ъ6 Ъ70
I know this is n on this.	ew, particularly with respect to annual LHMs, so we will be sending something out	,
	b6 b7c	
SENSITIVE BU	JT UNCLASSIFIED	



	Please follow suggestion. We do need to hold this information back until we determine where it came from within ecords and whether it is content or not.	b2 b7E b4 b7D b6 b7C
b2 b7 E b4 b7D b6 b7C	Legal Unit is holding replies from the field SAs in a separate e-mai folder and awaiting OGC's formal word as to what, if anything, to do with the Thread Containfo. Original Message From: (FBI) Sent: Monday February 26 2007 1:49 PM To: Cc: FBI) Cc: FBI) Subject: FW: NSL Response by Importance: High	
b2 b7E b4 b7D	I have received 2 NSL responses from that contained "Thread Topic" information. have pulled these volumes from the rotor, and will await further Legal Unit instruction as to how to proceed. Original Message From: Sent: Monday February 26, 2007 11:20 AM To: (FBI) (FBI) Subject: FW: NSL Response by Importance: High SECRET RECORD 65	b7D b6 L b7C
b6 b7С	Please review any info you may have obtained from and advise me and legal ASAP. Original Message (PBI)	

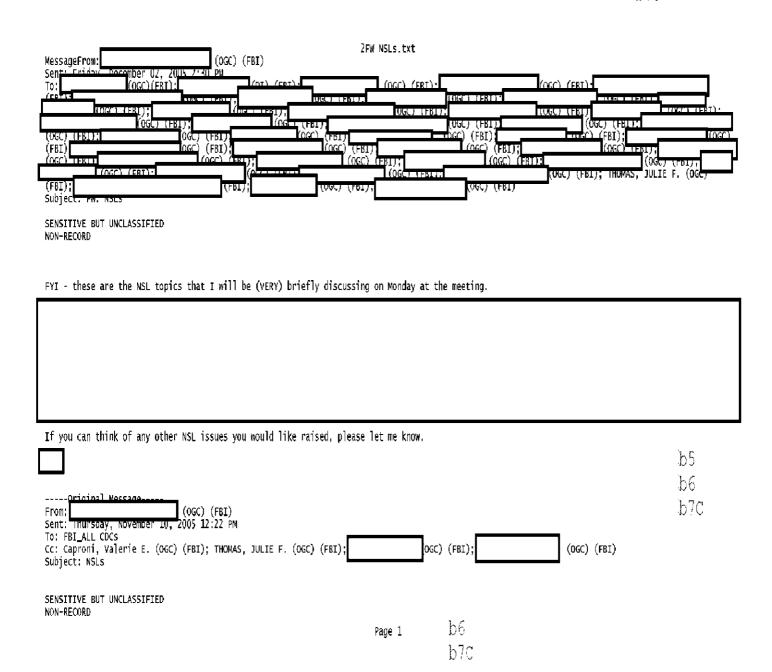




DERIVED FROM: G-3 FBI Classification Guide G-3, dated 1/97, Foreign CounterIntelligence Investigations DECLASSIFICATION EXEMPTION 1 SECRET_ **DERIVED FROM: G-3 FBI Classification Guide G-3, dated 1/97, Foreign** CongrerIntelligence Investigations DECLASSIFICATION EXEMPTION 1 SECRET DERIVED FROM: G-3 FBI Classification Guide G-3, dated 1/97, Foreign CounterIntelligence in estigations DECLASSIFICATION EXEMPTION + SECRET DERIVED FROM: G-2 FBI Classification Guide G-3, dated 1/97, Foreign CounterIntelligence investigations DECLASSIFICATION EXEMPTION T SECRET DERIVED FROM: G-3 FBI Classification Guide G-3, dated 1/97, Foreign CounterIntelligence prestigations DECLASSIFICATION EXEMPTION 1 SECRET DERIVED FROM: 6-3 EBI classification Guide G-3, dated 1/97, Foreign CounterIntelligence Investigations **DECLASSIFICATION EXEMPTION 1** SECRET DERIVED FROM: 6-3 FBI Classification Guide G-3, dated 1/97, Foreign CounterIntelligence

Investigations
DECLASSIFICATION EXEMPTION 1
SECRET

b2 b7E b6 b7C

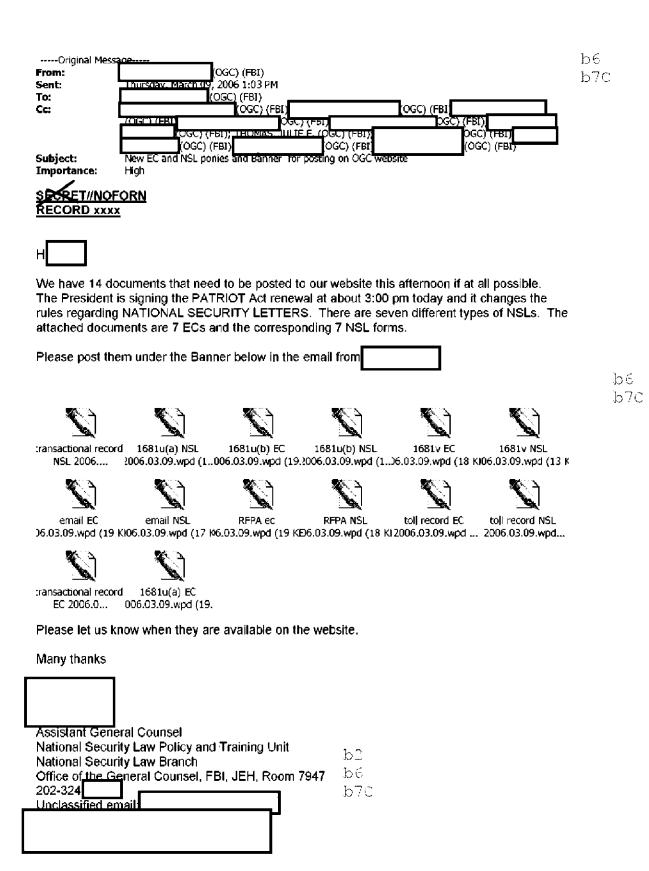


2FW NSLs.txt

thanks.		
_		
SENSITIVE BUT UNCLASSIFIED	b 5	
	b5 b6 b70	
SENSITIVE BUT UNCLASSIFIED	Ъ7с	

	pe
From: (OGC) (FBI)	b7c
Sent: Monday, March 05, 2007 2:06 PM	
To: OGC) (FBI) Subject: FW: New EC and NSL ponies and Banner for pos	sting on OGC website
Importance: High SEVRET//NOFORN RECORD xxxx	
Sent out new forms after the 2006 patriot act passed and became efferm: OGC) (FBI) Sent: Thursday, March 09, 2006 1:35 PM	ective on March 9, 2006
To: FBI ALL CDCs: FBI SAC's	b7C
Cc: OGC) (FBI); (OGC) (FBI); (OGC) (FBI)	OGC)
Subject: PW: New EC and NSL ponies and Banner for posting on OGC webs Importance : High	ite
SERRET//NOFORN RECORD xxxx	
These are the new standard NSLs and ECs. You can start drafting the any out because the SACs do not yet have non-disclosure certification. Please be advised, and it can't be said too often, the non-disclosure or perfunctory or automatic. There has got to be a reason for it. We could and we will have to explain why we issued it.	authority. ertification CANNOT be
NSLB will be issuing guidance on this within hours. The EC is on the	Director's desk.
Original Message From: (OGC) (FBI)	
Sent: Thursday March 09 2006 1:05 PM	b6
To: [OGC) (FBI) Subject: FW: New EC and NSL ponies and Banner for posting on OGC webs Importance: High	b7C
SEORET//NOFORN RECORD XXXX	
	DECLASSIFIED BY 65179 DMH/KSR/DK ON:01-04-2008
Assistant General Counsel Notional Security Law Policy and Training Unit	.b2
National Security Law Policy and Training Unit National Security Law Branch	.b6
Office of the General Counsel, FBI, JEH, Room 7947	.b7C
202-324 Unclassified email:	
Onolassifica cittairi	

This is a Privileged Attorney-Client/Attorney Work Product Communication



This is a Privileged Attorney-Client/Attorney Work Product Communication

From: Sent: Thursday, March (19 2006, 12:50 PM To: Cc: THOMAS, JULIE F. (OGC) (FBI) Codd (FBI) Subject: Banner for webpage re new NSLs. UNCLASSIFIED NON-RECORD	b (b) (c) (FBI);	
	b6 b7c	

Assistant General Counsel
National Security Law Policy and Training Unit

FBI HQ Room 7975
STU III: (202) 324
Unclassified Fax: (202) 324
Secure Fax: (202) 324

Privileged Attorney-Client/Attorney Work Product Communication

UNCLASSIFIED

DERIVED FROM: Multiple Sources
DECLASSIE ON: 20160309
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DERIVED FROM: Multiple Sources
DECLASSIFY ON: 20160309
SECRETANOFORN

From: Sent: To: Subject: Monday, March 05, 2007 4:21 P FVV: Telephone EC and NSL Importance: High SECRET//NOFORN RECORD xxxx	
At the bottom is the banner we added on March 9 to were effective immediatley Original Message From: Sent: Wednesday, March 15, 2006 9:33 AM To: Subject: Importance: High	assure that everyone knew the changes b6 b7c
SECRET/NOFORN RECORD XXXX	DECLARSIFIED BY 65179 DMH/KSR/DK ON 51-64-2008
Assistant General Counsel National Security Law Policy and Training Unit National Security Law Branch Office of the General Counsel, FBI, JEH, Room 7947 202-324 Unclassified email	b2 b6 b7C
Importance: High	b 6 b 7C (ITOD)(CON) GC) (FBI (OGC) and NSL ponies and Banner for posting on OGC website
you have it correct.	b6 b70



Finally, please edit the banner for this folder to delete the last sentence: "NOTE: NEW NSLs SHOULD NOT BE APPROVED UNTIL THE DIRECTOR HAS DELEGATED THE SIGNING AUTHORITY." -- as that has now occurred in the document you are posting.

Thanks to you both for your WONDERFUL HELP on this on such short notice.

Assistant General Counsel
National Security Law Policy and Training Unit
National Security Law Branch
Office of the General Counsel, FBI, JEH, Room 7947
202-324
Unclassified email

This is a Privileged Attorney-Client/Attorney Work Product Communication

From: OGC) (FBJ) Sent: Thursday March (19 2005 2:38 PM To: ITOD)(CON) Cc: (CGC) (FBI) Subject: FW: URGENT OGC NSLB Revisions - New EC and NSL ponies and Banner for posting on OGC website Importance: High	b6 b70
SEORET//NOFORN RECORD xxxx	
Thank you. This is my best interpretation of what NSLB needs.	
First, please disable the links for the model EC and NSLs listed about three-fourths of the way down the National Security Letters webpage (httpDO NOT DELETE the files on your end as I don't know if NSLB will need them in the future.	Ъ2
At the top and bottom of the NSL webpage please post the following notation - in bold/caps, etc.	b6 b70

The President will be signing the USA PATRIOT Improvement and Reauthorization Act at approximately 3 p.m.(EST) today, March 9, 2006. At that point, all NSLs

must comply with the new law. FBI OGC NSLB has posted new NSL forms on this website. The new law makes adjustments to the Director's delegation authority. Under the new law, FBI HQ Section Chiefs do not have the authority to approve NSLs. NOTE: NEW NSLs SHOULD NOT BE APPROVED UNTIL THE DIRECTOR HAS DELEGATED THE SIGNING AUTHORITY.

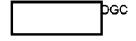
After that notation at the top of the page, please insert the following and link to the documents referenced below (feel free to modify the filenames as you deem appropriate in order to differentiate them from the existing filenames). These documents should all stay in the Word Perfect format as they are ponies/samples to be used by Field Office personnel.

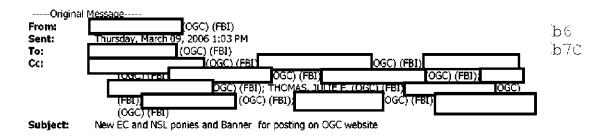
Model ECs and NSLs (as at March 9, 2006)

- 1. Telephone Subscriber EC [link to follow by separate e-mail when received from NSLB]
- 2. Telephone Subscriber NSL [link to follow by separate e-mail when received from NSLB]
- 3. Toll Record EC [link to toll record EC 2006.03.09.wpd]
- 4. Toll Record NSL [link to toll record NSL 2006.03.09.wpd]
- 5. E-Mail Subscriber EC [link to email EC 2006.03.09.wpd]
- 6. E-Mail Subscriber NSL [link to email NSL 2006.03.09.wpd]
- 7. Transactional Record EC [link to transactional record EC 2006.03.09.wpd]
- 8. Transactional Record NSL [link to transactional record NSL 2006.03.09.wpd]
- 9. RFPA EC [link to RFPA EC 2006,03,09,wpd]
- RFPA NSL [link to RFPA NSL 2006.03.09.wpd]
- 11. 1681u(a) EC [link to 1681u(a) EC 2006.03.09.wpd]
- 12. 1681u(a) NSL [link to 1681u(a) NSL 2006.03.09.wpd]
- 13. 1681u(b) EC [link to 1681u(b) EC 2006.03.09.wpd]
- 14. 1681u(b) NSL [link to 1681u(b) NSL 2006.03.09.wpd]
- 15. 1681v EC [link to 1681v EC 2006.03.09.wpd]
- 16. 1681v NSL [link to 1681v NSL 2006.03.09.wpd]

b2 b6 b7c

A thousand Thank Yous for your help with this. Please call if any of this is confusing.





Importance: High SECRET//NOFORN **RECORD XXXX** bε Hi b7C Please post them under the Banner below in the email from << File: transactional record NSL 2006.03.09.wpd >> << File: 1681u(a) NSL 2006.03.09.wpd >> << File: 1681u(b) EC 2006.03.09.wpd >> << File: 1681u(b) NSL 2006,03,09,wpd >> << File: 1681v EC 2006.03.09.wpd >> << File: 1681v NSL 2006.03.09.wpd >> << File: email EC 2006.03.09.wpd >> << File: email NSL 2006.03.09.wpd >> << File: RFPA ec 2006.03.09.wpd >> << File: RFPA NSL 2006.03.09.wpd >> << File: toll record EC 2006.03.09.wpd >> << File: toll record NSL 2006.03.09.wpd >> << File: transactional record EC 2006.03.09.wpd >> << File: 1681u(a) EC 2006.03.09.wpd >> Please let us know when they are available on the website. Many thanks b2 Assistant General Counsel b6 National Security Law Policy and Training Unit b7C National Security Law Branch Office of the General Counsel, FBI, JEH, Room 7947 202-324 Unclassified emai This is a Privileged Attorney-Client/Attorney Work Product Communication -----Original Mess OGC) (FBI) From: **b**6 6 12:50 PM Sent: (OGC)_(FBI) To: b7c OGC) (FBI) OGC) (FBI); Cc: (FBI) (OGC) (FBI Subject: Banner for webpage re new NSLs. **UNCLASSIFIED** NON-RECORD

The new NSL forms should be posted with this banner prominently displayed at the top and bottom of the page.

The President will be signing the USA PATRIOT Improvement and Reauthorization Act at approximately 3 p.m.(EST) today, March 9, 2006. At that point, all NSLs must comply with the new law. FBI OGC NSLB has posted new NSL forms on this website. The new law makes adjustments to the Director's delegation authority. Under the new law, FBI HQ Section Chiefs do not have the authority to approve NSLs. NOTE: NEW NSLs SHOULD NOT BE APPROVED UNTIL THE DIRECTOR HAS DELEGATED THE SIGNING AUTHORITY.

Assistant Genera	l Counsel			.b2
National Security	Law Policy	and Train	ning Unit	.b6
FBI HQ Room 79				
STU III:	(202) 324			b70
Unclassified Fax	(20	2) 324	.	
Secure Fax:	(202) 32	4	\blacksquare	
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Privileged Attorney-Client/Attorney Work Product Communication

UNCLASSIFIED

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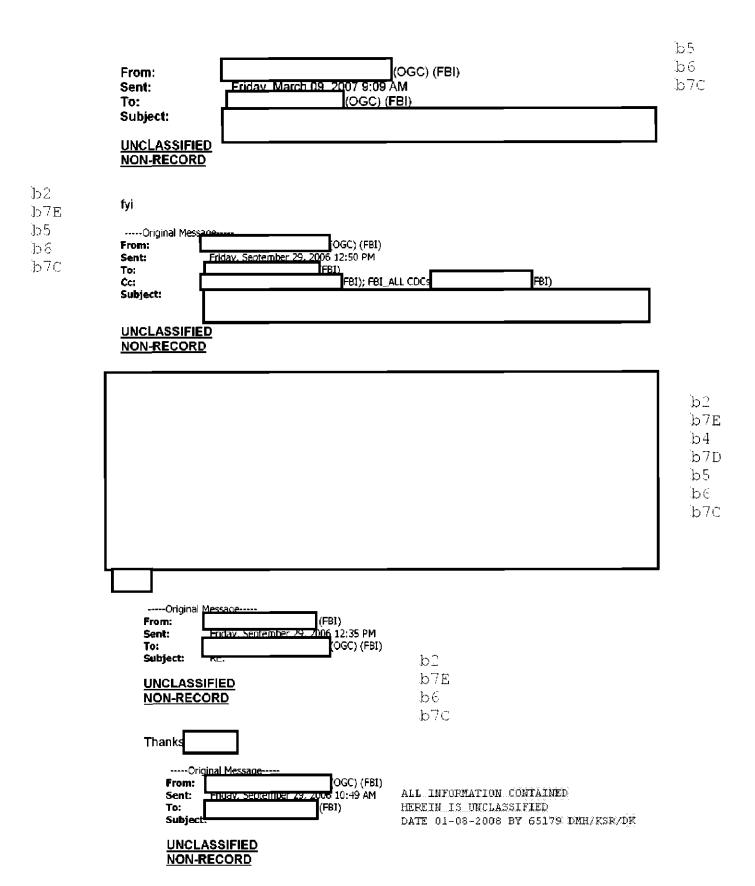
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DECLASSIFY ON: 20160309
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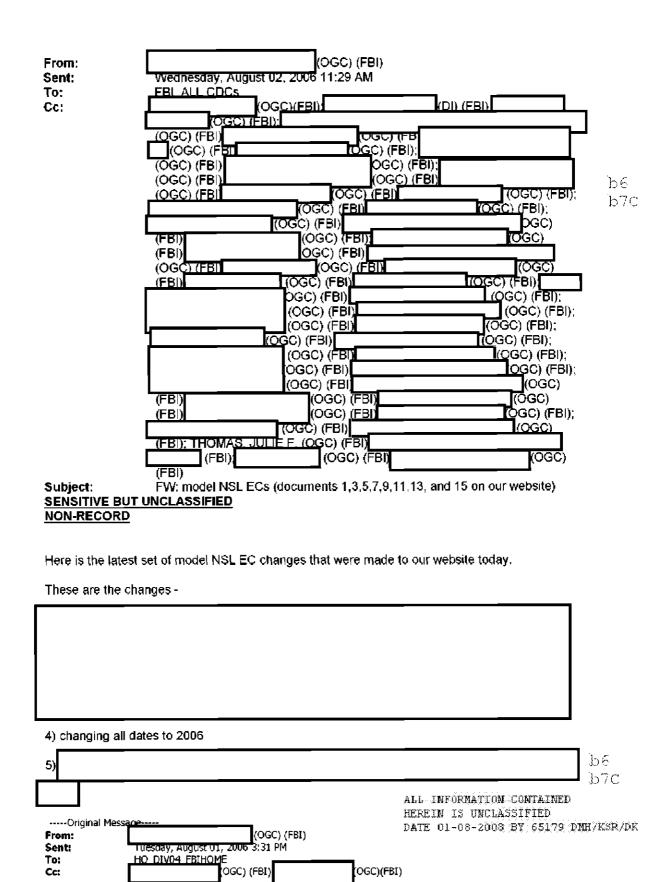
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be

b7C

Subject:

SENSITIVE BUT UNCLASSIFIED NON-RECORD

Please replace eight documents on our website		
ignore an email I sent you a few days ago	to make certain changes on these docur	nents.
Thanks.	ⴆ2 ⴆ6 ⴆ7¢	
telephone abscriber ECJuly200.		









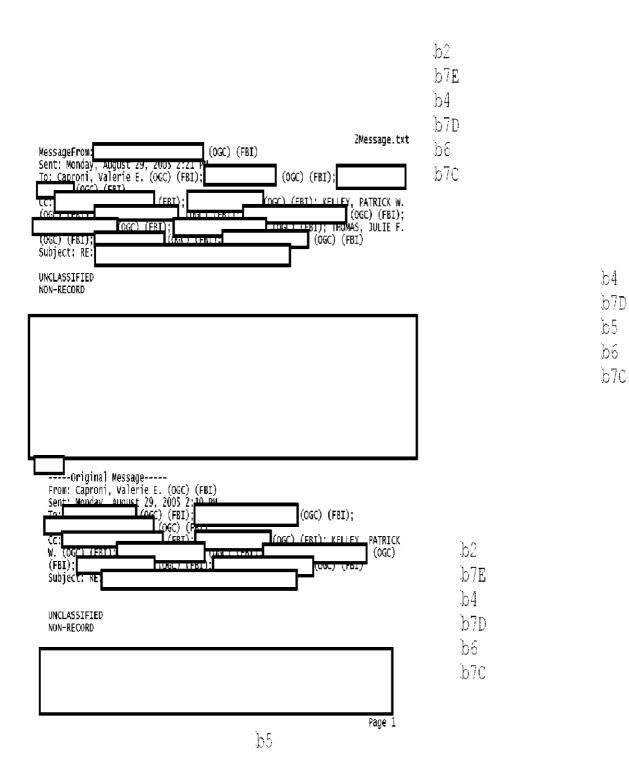


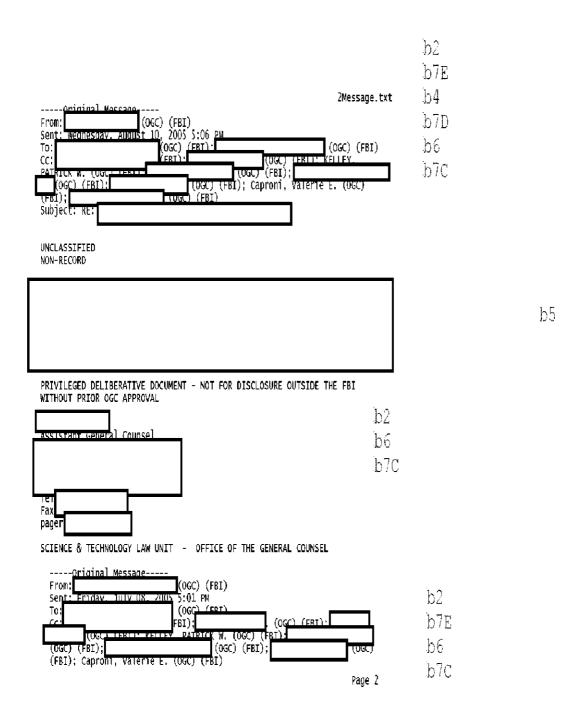
1581u(b) ECjuly 2006.wpd (21 K...

1681v july2006.wpd (20 K

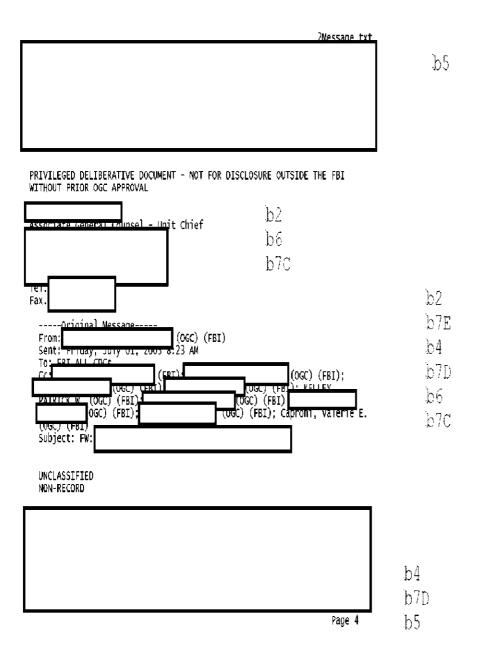
SENSITIVE BUT UNCLASSIFIED

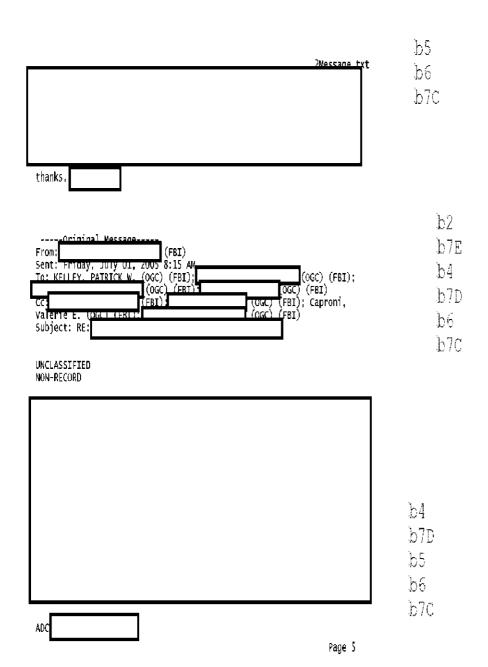
From: Sent: To: Cc:	Friday, April 07, 2006 3:47 PM FBL ALL CDCs) (FBI)	
Subject: SENSITIVE BUT NON-RECORD This is the current	FYI - IOB policy UNCLASSIFIED at IOB policy:	ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01:08-2008 BY 65179 DMH/KSR/DI	K
			105
OGC will be issui	ing official guidance to reflect the princi $b\epsilon$	ples set forth above shortly.	

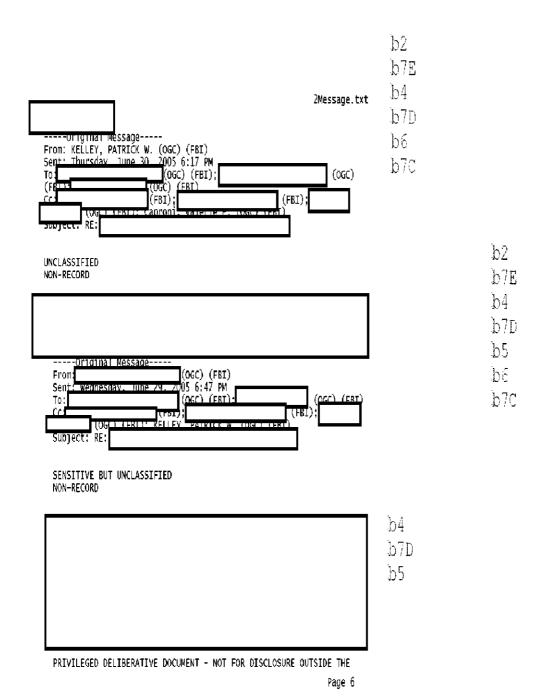


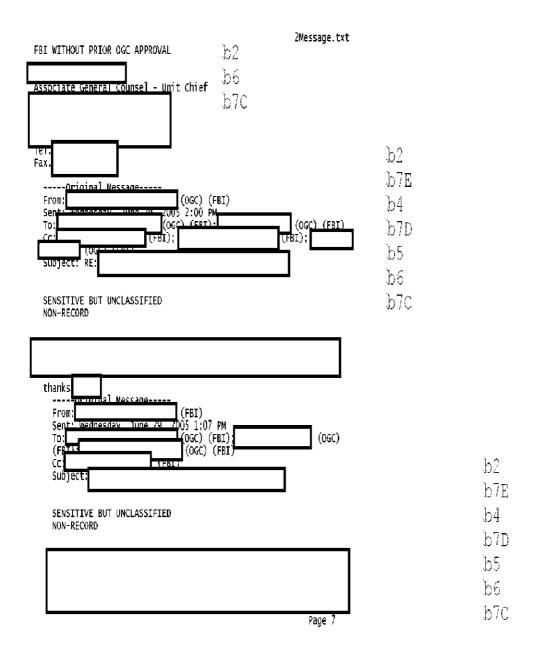


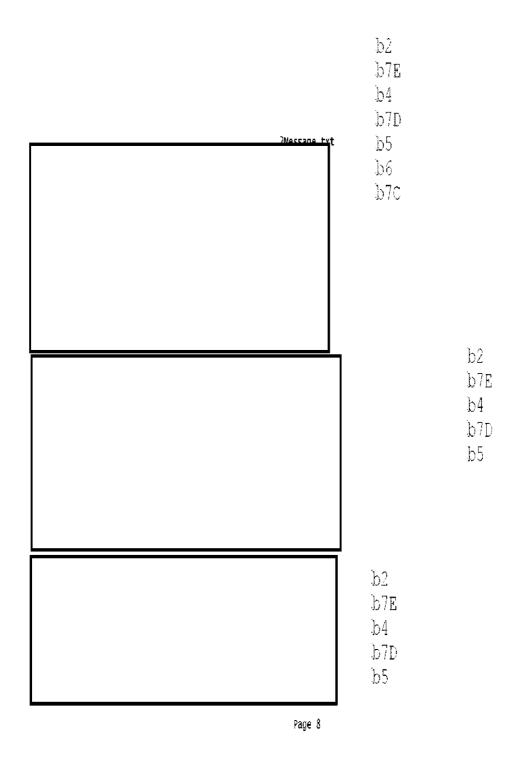
Subject: RE:	2Message.txt	b4
UNCLASSIFIED NON-RECORD		b7D
As many of you know		
		b4 b7D b5
		.b4 .b71 .b5
	Page 3	

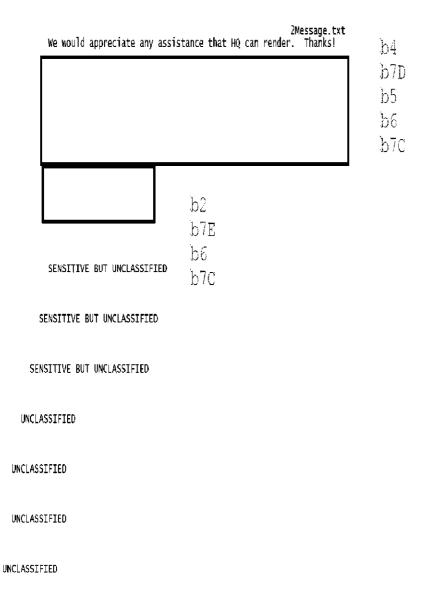












Page 9

2Message.txt

UNCLASSIFIED

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UNCLASSIFIED

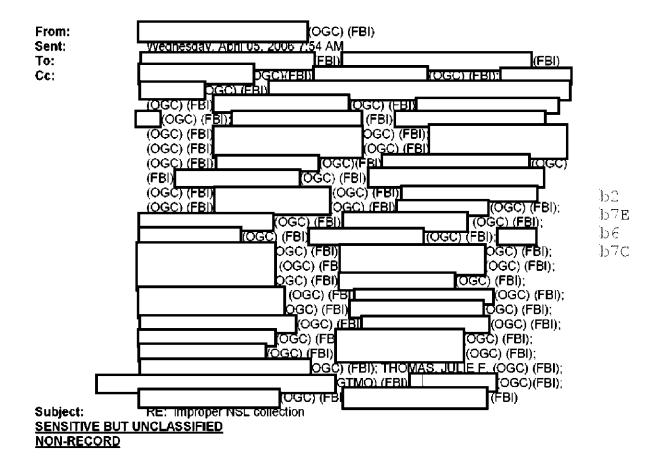
Page 10

MessageFrom: (OGC) (FBI)	2Please add to package of do	ocuments.txt	
Sent Friday and Friday 2007 2.39 PM To: 100CC) (FBI) Subject: Please add to package of documents.			
SENSITIVE BUT UNCLASSIFIED	b2		
NON-RECORD	b7E		
	b6		
Original Wessage	b7C		
From: (0GC) (FBI) Sent: THESTRY THIV ZU, Z004 11:14 AM			
To: CTD) (FBI);	(FBI)		
CC: (OGC) (FBI) Subject:			þő
			b7C
SENSITIVE BUT UNCLASSIFIED NON-RECORD			13 1
I am an OGC/NSLB attorney who was asked to handle a an NSL under the Right to Financial Privacy Act to	a matter that you had previously dis obtain bank records.	scussed with	concerning issuin
I have a copy of the NSL that you are using, but I sets out an old standard for getting NSLs, namely of different now, since the 2001 Patriot Act, inasmuch Secondly, your unit chief has not been delegated at	one in which the subject of the requ	uest was an agent of a forei	on power. The standard is much
I have a document entitled "Spikedelegation," which been established after the Patriot Act (AD,DADs, SA security affairs in our office, having been given s	ACs, various OGC attorneys), and the	ave been delegated authority e latest delegee, Spike Bowm	to sign NSLs, the first set having an, the senior counsel for national
Under separate cover, I am going to send you the fo you can pull up national security letters from a li a November 2001 EC, and if you click on that, you w	orm NSL that you should be using for ist on the left side of the web page will get a listing of all the NSL fo	r financial institutions. I e, and then you will see a d orms. But I'll send it to	t comes from the NSLB web page, where lescription of NSLs and a reference to you separately.
I think we need to figure out what to do about the will get back to you.	information you've gotten in the pa	ast under these NSLs. I am	going to check the RFPA statute and
└ b6 b7¢	Page 1		

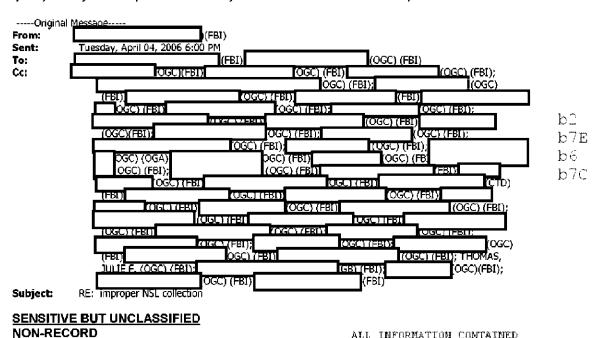
ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01-08-2008 BY 65179 DMH/KSR/DK

2Please add to	package	of documents.txt
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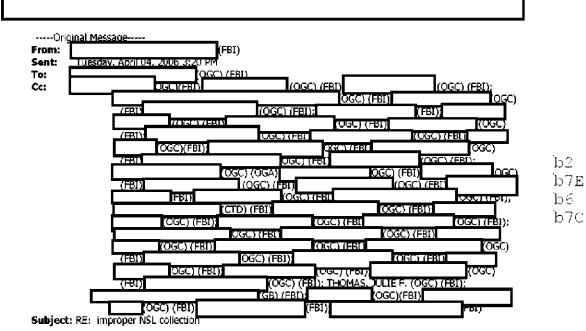
b2



The policy of having the CDC hold onto the information is temporary. We are coming out with a new policy shortly and I expect that it will say to return the information to the provider.



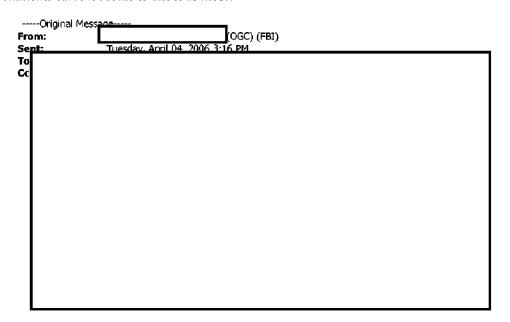
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 01-08-2008 BY 65179 DMH/KSR/DK



SENSITIVE BUT UNCLASSIFIED NON-RECORD

Would it be possible to allow a few large offices to view the proposed policy and provide comments since it seems to affect us most?

(FB1);



Duplicate this MSLIV4Op34928 113

Subject: FW: (mproper NSL collection SENSITIVE BUT UNCLASSIFIED	b6 b7¢	
NON-RECORD		
The issue of what we currently do with NSL often, and I should have sent this to all of Ni short, CDCs hold onto overcollected materia policy very shortly - we are in the drafting state.	SLB before, but here it is. Long and al. We really do hope to come up with a	
Original Message From: (OGC) Sent: Juesday, November 22, 2005 2:05 To: _FBI_ALL_CDCs		b6 b70
Cc: (OGC) (FBI): THOMAS, JULI (OGC) (FBI) Subject: Improper NSL Collection	E F. (OGC) (FBI OGC)(FBI);	
SENSITIVE BUT UNCLASSIFIED NON-RECORD		
As you are probably aware, we do not have when we obtain information improperly from our mistake or a mistake of the carrier. We However, in the interim, please follow the forstart to handle this matter in a consistent ma	issuance of an NSL, whether it be from are going to try to develop such a policy. ollowing stopgap measures so that we	
		}>:
We need to be assured that no one will have information, and no "innocent" information wan explanation of its innocence. We want to information is not further available while mainformation had to be removed from the data	vill be retrievable, even if retrievable with o do everything we can to assure that the intaining a paper trail as to why the	
Thanks	b6 b7C	
SENSITIVE BUT UNCLASSIFIED		

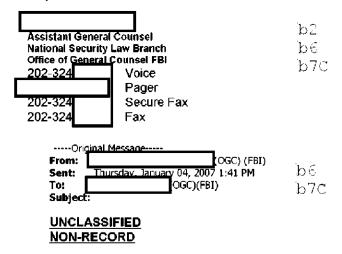
SENSITIVE BUT UNCLASSIFIED

<u>SENSITIVE BUT UNCLASSIFIED</u>

From: Sent: To: Subject: UNCLASSIFIED NON-RECORD	(OGC) (FBI) January 04, 2007 3:15 PM (OGC)(FBI)	b6 b70
		.b5
emergency disclosure final gui	ALL IMFORMATIO HEREIN IS UNCL DATE 01-08-200	
FYI - I had an interesting email	il exchange with vesterda	y, and I am going to forward it
		b4 b7D b5 b6 b7C
Original Messaco From: Sent: Thursday lanuar To: Subject: RE: UNCLASSIFIED NON-RECORD	<mark>OGC)(FBI)</mark> v 04 2007 3:00 PM	

I know you would never ignore me. I was looking through my EC on the level of authority for sign offs on 2702 Emergency and 2709 NLS and Verification and Preservation letters. I see an exchange of e-mails especially about authority to sign by an acting.

It appears that an SAC or SC or above may sign a V & P, 2702, 2709. An acting for a vacant position SCA or SAC (no the situation for someone just out for the day) may do a V & P but what about for a 2709 0r 2702. Can't find a final EC on the subject?



You called me while I was away at Christmas and, unfortuately, my out of the office message didn't get through so you probably thought I was ignoring you. But I wasn't. So if you still need to get in touch, let me know.

UNCLASSIFIED

UNCLASSIFIED

UNCLASSIFIED

b5 b6 b70

2RE CAU backlog of NSLs.txt MessageFrom: (OGC) (FBI) Sent: Tuesday. April US, ZUUS To: (FBI) (OGC) (FBI) (OGC) (FBI) (OGC) (FBI); THOMAS, JULIE F. (OGC) (FBI) Subject: RE: CAU backlog of NSLs SENSITIVE BUT UNCLASSIFIED NON-RECORD and he is comfortable with this arrangement. I'll contact him to make sure Lewis is on I have had a meeting with the head of CAU, board, but the issue is legally, whether this is okay, and whether we can use our influence to help get it done. i.e., let the ops people know that they need to open up these PIs. To date, when asked to do NSLs, the ops folks have not been good about it. So wanted to know if there was something we could do to force their hand as far as opening up the necessary PIs. ----Original Message----From: BOWMAN, MARION E. (OGC) (FBI) Sent: Tuesday April 05 2005 9:04 AM (OGC) (FBI) (OGC) (FBI) T٥ OGC) (FBI) (OGC) (FBI) (OGC) (FBI) (OGC) (FBI) Subject: RE: CAU backlog of NSLs SENSITIVE BUT UNCLASSIFIED NON-RECORD The best thing to do is set up a meeting with John Lewis - CAU falls under him. I believe I talked with him about this when it first arose. (OGC) (FBI) From: 8:59 AM Sent: (OGC) (FBI); THOMAS (OGC) (FBI); (<u>OGC) (</u>FBI); TO BOWMAN MARION E (OGC) (FBI) **b**6 (OGC) (FBI) Ç¢ Sub jecc. CAU DECKING OF NSLS b7C SENSITIVE BUT UNCLASSIFIED NON-RECORD

Page 1

I sent this email awhile ago, to deal with the situation of	T don't halio	wa T'wa haard any faadhack
From: Sent: Friday, March II, 2005 3:42 PM TO POWNAM MARTON F (OGC) (FBI); THOMAS. JULIE F. (OGC) (FBI); Subject: CAU DACKING OT NSLS	(OGC) (FBI);	(ogc) (FBI) bi
SENSITIVE BUT UNCLASSIFIED NON-RECORD About two months and we discussed the fact that		1
Obviously, there is overlap, but I don't think that matters.		
Any thoughts? Page 2	b5 b6 b7C	

2RE CAU backlog of NSLs.txt

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

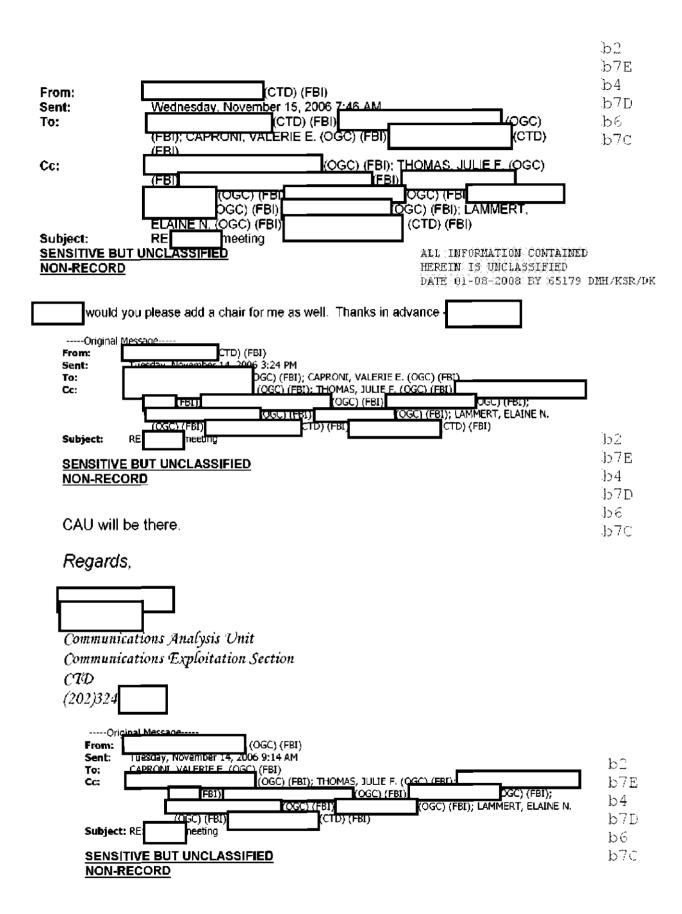
Page 3



From: Sent: To: Cc: Subject: SENSITIVE BUT NON-RECORD	(FBI) RE: NSL ECS	(FBI) 2706-1:08 PM (OGC) (FBI) (OGC) (FBI)	og	b2 b7E b6 c) b7C
witt maintained it beca positive. Someon one Original	(now at HQ) abou use the field <u>used to na</u> e with some more time	spreadsheet. I'm vive to provide the repoint the CDC's office that	ing on an <u>old</u> conversation t irtually certain he said we irting data to OGC. But, I'm an me should be consulted c	not
To: Cc: RE	(FBI) : NSL ECS UT UNCLASSIFIED	(FBI)	ALL INFORMAT	OGC) FION CONTAINED ICLASSIFIED EXCEPT
From:	Message	(FBI)		
To: Subject: RE SENSITIV NON-REC	: NSLECS <u>E BUT UNCLASSIFIE</u> :ORD	iC) (FBI)	DATE: 01-08-2008 CLASSIFIED BY 651 REASON: 1.4 (C) DECLASSIFY ON: 01	
My impred	on to the change.]

Duplicate email chains Vio-31949 le page 19



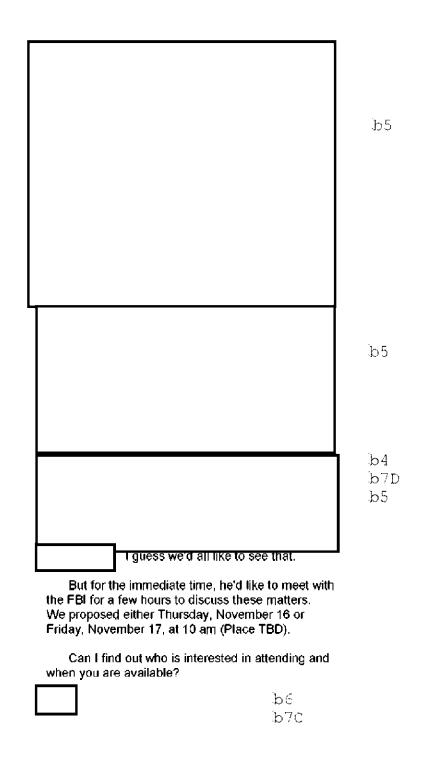


Let's say 9:30 Monday. I just moved the meeting with back to 10:30.	þ	04 07D
can we get the conference room from 9:30 to 12:30? Thanks.		o6 o7C
Everyone - can you come to HQ OGC conference room at 9:30 so we can spent an hou discussing this among ourselves.	ır	
If anyone thinks of any other persons who should be invited, please let me know.		
Original Message From: CAPRONI, VALERIE E. (OGC) (FBI) Sent: Tuesday, November 14, 2006 8:52 AM To: (OGC) (FBI) Subject: RE		
SENSITIVE BUT UNCLASSIFIED	. 1	
NON-RECORD	o4 o7D o€	
Open we do it in 00 established. If on 0.00 blanders will word.	50 570	
Alternatively, if we need, say, 60 minutes, can we push pack to 10:30?		
From: CAPRONI, VALERIE E. (OGC) (FBI) Sent: Tuesday, November 14, 2006 8:10 AM To: CAPRONI, VALERIE E. (OGC) (FBI) Subject: RE: SENSITIVE BUT UNCLASSIFIED NON-RECORD The only problem is that won't be able to make it since he is out of town the whole week, unless we set it up for early am on Monday (such as 9). Otherwise I don't think he is back in town on Friday. Original Message From: CAPRONI, VALERIE E. (OGC) (FBI) Sent: Monday, November 12, 2006 1:30 PM To: (FBI) (FBI) (FBI) (FBI) SENSITIVE BUT UNCLASSIFIED NON-RECORD		b2 b7E b4 b7E b6
We need a pre-meeting for this something up? Original Messane From: OGC) (FBI) Sent: Monday, November 13, 2006 12:56 PM To: CAPRONI, VALERIE E. (OGC) (FBI) Subject: RE SENSITIVE BUT UNCLASSIFIED	et	

b2 b7E b4 b7D b6 b7C

NON-RECORD **b**2 b7E I have it for 11/20 at 10. b4 b7D -----Original Message-----CAPRONI, VALERIE E. (OGC) (FBI) From: b6 Sent: 2:49 PM b7C (FBI) To: (OGC) (FBI) Cc: Subject: SENSITIVE BUT UNCLASSIFIED **NON-RECORD** I thought it was getting pushed until next week. b2 b7E -----Original Messag From: FBI) **b**4 Sent: b7DTo: CAPRONI, VALERIE E. (OGC) (FBI); <u>(OGC) (FBI): THO</u>MAS, JÚLÌE **E b**6 (OGC) (FBI) (OGC) b7C Cc: (OGC) (FBI) (OGC) (FBI); OGC) (FBI) Subject: **SENSITIVE BUT UNCLASSIFIED** NON-RECORD **b**2 b7E are you still scheduling meeting for this week - Weds aπernoon?? **b**4 b7D -----Original MessagebeCAPRONI, VALERIE E. (OGC) (FBI) From: Thursday November 09 Sent: 2006 3:14 PM b7C To: OGCN (EBI): (OGC) (FBI) TÝFBIY Cc: OGC) (FBI) (FBI): (OGC) (FBI) Subject: SENSITIVE BUT UNCLASSIFIED NON-RECORD Can we get together Wednesday afternoon to discuss these issues, please? please check my calendar and set up an hour meeting. b6 -----Original Message b7C (OGC) (FBI) Thursday, November 09, 2006 3:05 PM From: Sent: To: CAPRONI, VALERIE E. (OGC) (FBI): THOMAS JULIE F. (OGC) (FBI)

Cc: (OGC) (FBI) (OGC) (FBI) Subject: RE: (OGC) (FBI) SENSITIVE BUT UNCLASSIFIED NON-RECORD	b2 b7E b4 b7E b6 b7C
This has now been scheduled for next Thursday, November 16 at 10 am. can you see if the OGC conference room is available for 2 hours? Thanks. Original Message From: Sent: Wednesday, November 08, 2006 12:12 PM CAPRONI, VALERIE E, (OGC) (FBI): OGC) (FBI): OGC) (FBI): (OGC)	b2 b7E b4 b7D b6 b7C
A few issues	b4 b7D b5



SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

SENSITIVE BUT UNCLASSIFIED

From: Sent: To: Cc: Subject: SENSITIVE B NON-RECOR	(FBI): LA (FB RE:	MMERT, ELAINE N	OGC) (FBI) B 7:41 AM (OGC) (FBI) GC) (FBI); (FBI); . (OGC) (FBI) GC) (FBI)		b2 b7E b4 b7D b6): b7C GC)
Original From: Sent: To: Cc: Subject:	RE UT UNCLA	(OGC) (FBI) (ember 08, 2006 6:33 PM (OGC) (FBI); (OGC) (OGC) (FBI)	CAPRONI, VALERIE E. (C) (FBI) OGC) (I OGC) (FBI): LAMMER OGC ALL INI HERE IN	d relationship with him OGC) (FBI); THOMAS, JULI T, ELAINE N. (OGC) (FBI) T, (FBI) TOPMATION CONTAINE IS UNCLASSIFIED 1.03-2008 BY 65179	b2 b7E b4 b7D b6 b7C
PRIVILEG WITHOUT	FPRIOR OGC			.OSURE OUTSIDE T	.b4 .b7D .b5 .b€ .b7C
FaxOr From: Sent:	Wednesday, No	(OGC) (FBI) vember 08, 2006 12:12 PI	м		

SENSITIVE BUT UNCLASSIFIED

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01-08-2008 BY 65179 DMH/KSK/DK

[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY,STATE, ZOP CODE]
[MONTH DAY, YEAR]

[MR./MRS/MS.] [COMPLETE POC NAME]
[TITLE, IF AVAILABLE]
[COMPANY NAME]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

DEAR [MR./MRS./MS.] [LAST NAME]:

Under the authority of Executive Order 12333, dated December 4, 1981, and pursuant to Title 12, United States Code (U.S.C.), Section 3414(a)(5), (as amended, December 13, 2003), you are hereby directed to produce to the Federal Bureau of Investigation (FBI) all financial records pertaining to the customer(s) and/or accounts listed below:

NAME(S) [if available]

ACCOUNT NUMBER(s): [if available]

SOCIAL SECURITY NUMBER(S): [if available]
DATE(S) OF BIRTH: [if available]

[FOR PERIOD FROM INCEPTION TO PRESENT]

or

[FOR PERIOD FROM [SPECIFIC DATE] TO [SPECIFIC DATE]
or [PRESENT]]

Please see the attachment following this request for the types of information that your financial institution might consider to be a financial record.

In accordance with Title 12, U.S.C. Section 3414(a)(5)(A), I certify that the requested records are sought

for foreign counterintelligence investigation purposes to protect against international terrorism or clandestine intelligence activities, and that such an investigation of a United States person is not conducted solely on the basis of

[MR./MRS./MS./ COMPLETE NAME]

Page 2

activities protected by the First Amendment to the Constitution of the United States.

In accordance with Title 12, U.S.C., Section 3403(b), I certify that the FBI has complied with all applicable provisions of the Right to Financial Privacy Act.

[Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement) then include the language in the following 3 paragraphs in the NSL.]

In accordance with 12 U.S.C. § 3414(a)(5)(D), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 12 U.S.C. § 3414(a)(5)(D) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 12 U.S.C. § 3414(a)(5)(D)(iii), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 12 U.S.C. \$ 3414(a)(5)(D)(iv), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this request.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. \$ 3511(a) and (b)(1), you have a right to challenge this request if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. \$ 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are requested to provide records responsive to this request [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to the [OFFICE OF ORIGIN]] within [xxxx] business days of receipt of this request.

Any questions you have regarding this request should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN], depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor disclose the substance of this request in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely,

[ADIC/SAC NAME]
[ASSISTANT DIRECTOR IN

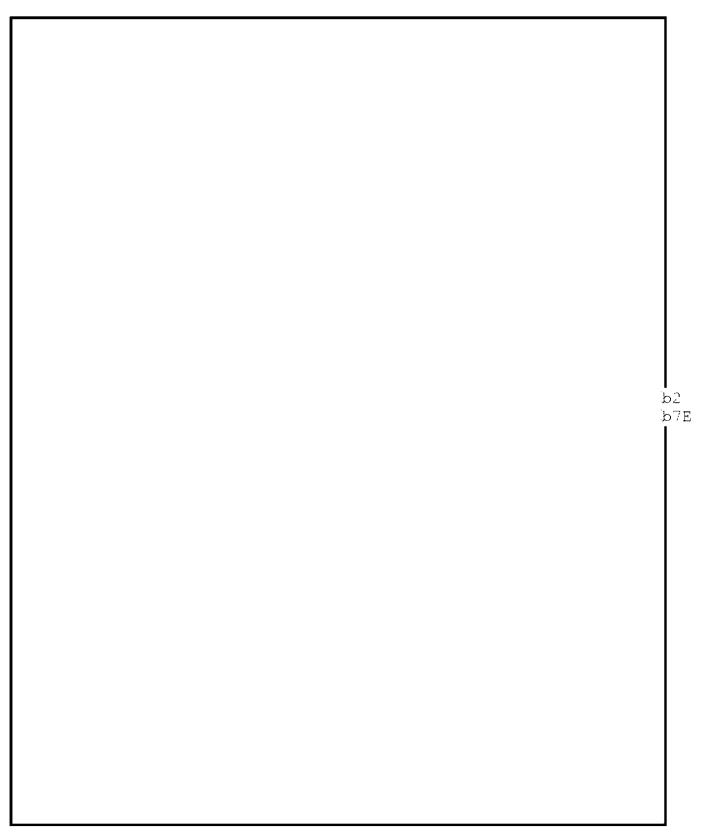
CHARGE/

SPECIAL AGENT IN CHARGE]

ATTACHMENT

In preparing your response to	this National Se	curity Letter, you
should determine whether your	company maintain	s the following
types of information which may	y be considered b	y you to be a
financial record in accordance	e Title 12, Unite	d States Code,
Section 3401(2):		

b2 b7E



		b2 b7E

SECRET

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[SQUAD] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [SQUAD] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME, IF APPLICABLE]

[SAC NAME]
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED EXCEPT

[CDC NAME] WHERE Shown OTHERWISE

(U) [SSA NAME]

Drafted By: [LAST, FIRST MIDDLE: INITIALS] DATE: 01-08-2008

CLASSIFIED BY 65179 DMH/KSR/DK

Case ID #: (X) [CASE FILE NUMBER] (Pending) REASON: 124 (c)

DECLASSIFY ON: 01-08-2033

Title: \S/ [SUBJECT]

[AKA] [ALIAS, IF APPLICABLE] [IT/FCI - FOREIGN POWER] [OO: OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an RFPA National Security Letter (NSL) for financial records; provides reporting data; and, if necessary, transmits the NSL for delivery to the financial institution.

SET

To: [CTD/CD]

[DRAFTING DIVISION]

Re: CASE FILE NUMBER, 00/00/2006

[FULL/PRELIMINARY] Investigation Instituted: (x) 00/00/2006

Reference: XS) [CASE FILE NUMBER SERIAL XXX]

Enclosure(s): (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS -NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting financial records of the customer listed.

Details: A [FULL/PRELIMINARY] [FOREIGN COUNTERINTELLIGENCE/ INTERNATIONAL TERRORISM] investigation of subject, a [U.S. PERSON/NON-U.S. PERSON], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation on the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency]. These financial records are being requested to [Fully state the relevance of the requested records to the investigation].

This electronic communication documents the [APPROVING OFFICIAL's approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks financial records for [NUMBER OF] [individual(s)/account(s)] from [financial institution #1]; [NUMBER OF] [individual(s)/accounts] from [financial institution #2], etc. [In the case of multiple accounts to the same financial institution, if you know how many different persons attach to those accounts, please state. If request is for person(s) other than the subject of the investigation or in addition to the subject of the investigation, please state USP status of those persons. In other words, do your best to give as much information as you can, for congressional reporting purposes.]

(U) Arrangements should be made with the financial institution to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The financial institution should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

DISCLOSURE PROVISIONS

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that





(U) From: [DRAFTING DIVISION]
Re: [CASE FILE NUMBER, 00/00/2006]

the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

- (U) Information received from an electronic communications service provider may be disseminated in accordance with the Attorney General Guidelines for FBI National Security Investigations and Foreign Intelligence Collection, and, with respect to dissemination to an agency of the United States, only if such information is clearly relevant to the authorized responsibilities of such agency.
- (U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].



(U) SE

To: [CTD/CD] From: [DRAFTING DIVISION]

Re: \ CASE FILE NUMBER, 00/00/2006]

LEAD(s):

Set Lead 1: (Action)

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3: (Action)

[DELIVERING DIVISION - if using personal service]

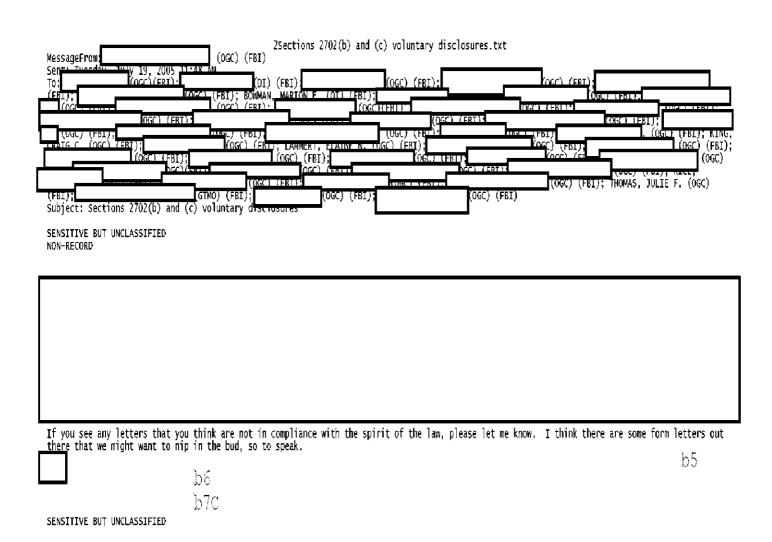
[AT CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the financial institution, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

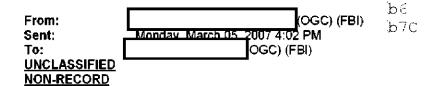
++



b2 b7E b6 b7C



Page 1



Here is the 1681v guidance that we put out when we first introduced this section - two years after it was enacted.



UNCLASSIFIED

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED

DATE 01-08-2008 BY 65179 DMH/KSR/DK



FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[SQUAD] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [SQUAD] [XALE: INFORMATION CONTAINED

HEPEIN IS UNCLASSIFIED EXCEPT

From: [DRAFTING DIVISION] WHERE SHOWN OTHERWISE

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-

0000)]

Approved By: [ADIC NAME (IF APPLICABLE)] DATE: 01-08-2008

[SAC NAME]

REASON: 1.4 (c)

[ASAC NAME] DECLASSIFY ON: 01-08-2033

[CDC NAME] [SSA NAME]

Drafted By: [LAST, FIRST, MIDDLE NAME: INITIALS]

(U) Case ID #: [CASE FILE NUMBER] (Pending)

Title: SV [SUBJECT]

[AKA] [ALIAS (IF APPLICABLE)] [IT/FCI - FOREIGN POWER] OO:[OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an ECPA National

Security Letter (NSL) for email subscriber information; provides





(U)

To: [DELIVERING DIVISION]

[DRAFTING DIVISION] From:

(SY [CASE FILE NUMBER, 00/00/2006]

reporting data; and, if necessary, transmits the NSL for delivery to the electronic communications service provider.

Derived From G-3

Declassify On: [10 years from date of EC]

FULL/PRELIMINARY Investigation Instituted: > [00/00/2006]

Reference: (S) [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through a restricted delivery service or fax] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the name, address, and length of service for the e-mail address holder(s) listed.

Details: A [FULL/PRELIMINARY] [INTERNATIONAL/FOREIGN COUNTERINTELLIGENCE] investigation of the subject, a [USPER/NON-USPER], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining an investigation of the subject; barebones facts will not suffice and will cause the request to be rejected for lack of legal sufficiency]. This electronic subscriber information is being requested to [Fully state the relevance of the requested records to the investigation].

- This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks subscriber information on [NUMBER OF] [e-mail/IP address(es)] from. [ISP #1]; [NUMBER OF] [e-mail/IP address(es)] from [ISP #2], eta.
- (U) Arrangements should be made with the electronic communication service provider to provide the records [personally to an employee of the DELIVERING division OR through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The electronic communication service provider should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

DISCLOSURE PROVISIONS





(U) \sim

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: \S\sum [CASE FILE NUMBER, 00/00/2006]

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs]

- (U) Information received from an electronic communications service provider may be disseminated in accordance with the Attorney General Guidelines on National Security Investigations and Foreign Intelligence Collection and, with respect to dissemination to an agency of the United States, only if such information is clearly relevant to the authorized responsibilities of such agency.
- (U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].





To: [DELIVERING DIVISION] From Re: [CASE FILE NUMBER, 00/00/2006] From: [DRAFTING DIVISION]





To: [DELIVERING DIVISION] [DRAFTING DIVISION] From: Re: (S) [CASE FILE NUMBER, 00/00/2006]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - fif using personal service]

AT [CITY, STATE]

(U) Deliver the enclosed NSL as indicated above. Upon receipt of the information requested, [DELIVERING DIVISION] is requested to submit results to [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].



ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 01-08-2008 BY 65179 DMH/KSR/DK [DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

[MR./MRS./MS.] [Complete name]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

Dear [MR./MRS./MS.] [LAST NAME]:

Under the authority of Executive Order 12333, dated December 4, 1981, and pursuant to Title 18, United States Code (U.S.C.), Section 2709 (Section 201 of the Electronic Communications Privacy Act of 1986) (as amended, October 26, 2001), you are hereby requested to provide to the Federal Bureau of Investigation (FBI) the name, address, and length of service for the below-listed [e-mail/IP] address holder(s):

[E-mail/IP ADDRESS or ADDRESSES]

[ON A SPECIFIC DATE]

or

[FOR THE PERIOD FROM [SPECIFIC DATE] TO [SPECIFIC DATE] or [PRESENT]]

In accordance with Title 18, U.S.C., Section 2709(b), I certify that the information sought is relevant to an authorized investigation to protect against international terrorism or clandestine intelligence activities, and that such an investigation of a United States person is not conducted solely on the basis of activities protected by the First Amendment to the constitution of the United States.

[Certification: The nondisclosure requirement is not an automatic feature of the NSL. If the supporting EC for this NSL included

Option 1 (Invoking the Nondisclosure Requirement) then include the language in the following 3 paragraphs in the NSL.]

In accordance with 18 U.S.C. § 2709(c)(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 18 U.S.C. § 2709(c)(1) and (2) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 18 U.S.C. § 2709(c)(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 18 U.S.C. § 2709(c)(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this request.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. \$ 3511(a) and (b)(1), you have a right to challenge this request if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are requested to provide records responsive to this request [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN]] within [xxxx] business days of receipt of this request.

Any questions you have regarding this request should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN],_depending on whether service is personal or through a delivery service]. Due to security considerations, you should neither send the records through routine mail service nor disclose the substance of this request in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely yours,

[ADIC/SAC NAME]

[ASSISTANT DIRECTOR IN CHARGE/ SPECIAL AGENT IN CHARGE]

FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2005

To: General Counsel Attn: Julie Thomas

Deputy General Counsel,

NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

Attn: SSA [SQUAD SUPERVISOR] [REQUESTING OFFICE]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[SQUAD] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [SQUAD] [X]

ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED EXCEPT

WHERE SHOWN OTHERWISE

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME] [ASAC NAME]

DATE: 01-08-2008 [CDC NAME]

CLASSIFIED BY 65179 DMH/KSR/DK [SSA NAME]

(ሀ) REASON: 1.4 (c)

Drafted By: [LAST, FIRST, MIDDLE NAME: INITIALS]

[CASE FILE NUMBER] (Pending)

[SUBJECT]

[AKA] [ALIAS (IF APPLICABLE)] (\mathbf{U})

IT/FCI - [FOREIGN POWER];

OO: [OFFICE OF ORIGIN] (U)

Synopsis: Approves the issuance of an ECPA National Security Letter (NSL) for subscriber information; provides reporting data; and, if necessary, transmits the NSL for delivery to the wire communications service provider.





FEDERAL BUREAU OF INVESTIGATION

Derived From: G-3
Declassity On: X-1

(U) FULL/PRELIMINARY Investigation Instituted: [00/00/2005]

Reference: (U) [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION of OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service] is an NSL dated [00/00/2005], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting subscriber information.

Details: A [FULL/PRELIMINARY] [INTERNATIONAL TERRORISM/FOREIGN COUNTERINTELLIGENCE] investigation of subject, a [U.S. PERSON/NON-USPER], was authorized in accordance with Attorney General Guidelines because [GIVE A FULL EXPLANATION OF THE JUSTIFICATION FOR OPENING AND MAINTAINING THE INVESTIGATION ON THE SUBJECT; BAREBONES FACTS WILL NOT SUFFICE AND WILL CAUSE THE REQUEST TO BE REJECTED FOR LEGAL INSUFFICIENCY]. This subscriber information is being requested to [FULLY STATE THE RELEVANCE OF THE REQUESTED RECORDS TO THE INVESTIGATION].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks subscriber information on [NUMBER OF] phone number(s).

(U) Arrangements should be made with the wire communications service provider to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The wire communications service provider should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.



NSL VIO-31999



To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: YSY [CASE FILE NUMBER, 00/00/2005]

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical $\{U\}$ safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

(U) If a preliminary investigation is opened on the subscriber identified, it is the responsibility of the office opening the preliminary investigation to advise FBIHQ. This may be done by routing slip to the National Security Law Branch, Office of the General Counsel, Room 7947, the FBIHQ entity handling the operational legal needs of the Counterterrorism Division. This reporting is necessary in order to provide information to Congress regarding the FBI's use of this authority as mandated by Congress.



From: [DRAFTING DIVISION]

(U) Any questions regarding the above can be directed [CASE AGENT, telephone number (000) 000-0000]. to



(U)
To: [DELIVERING DIVISION]
Re: (CASE FILE NUMBER, From: [DRAFTING DIVISION]

(8) [CASE FILE NUMBER, 00/00/2005]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - if using peresonal service]

AT [CITY, STATE]

(U) Deliver the enclosed NSL as indicated above. Upon receipt of requested information, [DELIVERING DIVISION] is requested to submit results to the [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].





FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel,

NSLB

[COUNTERTERRORISM/ Attn: [UNIT]

COUNTERINTELLIGENCE/CYBER]

[REQUESTING OFFICE] Attn: SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[SQUAD] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [SQUAD] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE)]

[SAC NAME]

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED EXCEPT

[CDC NAME] WHERE SHOWN OTHERWISE

(U) [SSA NAME]

Drafted By: [LAST, FIRST, MIDDLE NAME: INITIALS]

Case ID #: [CASE FILE NUMBER] (Pending)

(U) Title: (X) [SUBJECT] DATE: 01-08-2008

[AKA] [ALIAS (IF APPLICABLE)] CLASSIFIED BY 65179 DMH/KSR/DK

IT/FCI - [FOREIGN POWER];

PEASON: 1.4 (c)

T/FGI - [FOREIGN POWER];
DECLASSIFY:ON:: 01-08+2033

OO: [OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an ECPA National Security Letter (NSL) for telephone subscriber information; provides reporting data; and, if necessary, transmits the NSL for delivery to the wire communications service provider.

SECRET

(U) SECE

To: [DELIYERING DIVISION] From: [DRAFTING DIVISION]

Re: CASE FILE NUMBER, 00/00/2006]

(U)

Derived From: (U)

Declassify On: [16 years from date of EC]

[FULL/PRELIMINARY] Investigation Instituted: [00/00/2006]

Reference: [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION of OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service or fax] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting telephone subscriber information.

Details: (N A [FULL/PRELIMINARY] [INTERNATIONAL TERRORISM/FOREIGN COUNTERINTELLIGENCE] investigation of subject, a [U.S. PERSON/NON-USPER], was authorized in accordance with Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation on the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency]. This telephone subscriber information is being requested to [Fully state the relevance of the requested records to the investigation].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks subscriber information on [NUMBER OF] telephone number(s) from [telephone company #1]; the [NUMBER OF] telephone number(s) from [telephone company #2], etc.

(U) Arrangements should be made with the wire communications service provider to provide the records [personally to an employee of the DELIVERING DIVISION OR through use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The wire communications service provider should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

DISCLOSURE PROVISIONS

SPORET

 $(U) \sim$



To: [DELIYERING DIVISION] From: [DRAFTING DIVISION]

Re: (SX [CASE FILE NUMBER, 00/00/2006]

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical (U) safety of a person.

AS Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs]

- (U) Information received from a wire communication service provider may be disseminated in accordance with the Attorney General Guidelines on National Security Investigations and Foreign Intelligence Collection and, and, with respect to dissemination to an agency of the United States, only if such information is clearly relevant to the authorized responsibilities of such agency.
- (U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].





To: [DELIYERING DIVISION] From: [DRAFTING DIVISION]

Re: (SCASE FILE NUMBER, 00/00/2006]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - if using peresonal service]

AT [CITY, STATE]

(U) Deliver the enclosed NSL as indicated above. Upon receipt of requested information, [DELIVERING DIVISION] is requested to submit results to the [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

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ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 01-08-2008 BY 65179 DMH/KSR/DK

[DRAFTING DIVISION]
[STREET ADDRESS]
[CITY, STATE, ZIP CODE]
[MONTH, DAY, YEAR]

[MR./MRS./MS.] [COMPLETE NAME OF POC]
[TITLE, IF AVAILABLE]
[NAME OF COMPANY]
[PHYSICAL STREET ADDRESS - NO P.O. BOX]
[CITY, STATE - NO ZIP CODE]

DEAR [MR./MRS./MS.] [LAST NAME]:

Under the authority of Executive Order 12333, dated December 4, 1981, and pursuant to Title 18, United States Code (U.S.C.), Section 2709 (Section 201 of the Electronic Communications Privacy Act of 1986) (as amended, October 26, 2001), you are hereby requested to provide to the Federal Bureau of Investigation (FBI) the name, address, and length of service of [person or entity] [persons or entities] to whom the following telephone [number is or was] [numbers are or were] registered:

[TELEPHONE NUMBER(S) (000) 000-000]:

[RELEVANT TIME PERIOD]: [ON SPECIFIC DATE]

or [FROM [SPECIFIC DATE] to DATE] or [PRESENT]

If the time period noted above is to the "present," that term is intended to request information to the date of the processing of this request. If providing information to the date of processing is not feasible, please provide information to the date of receipt of this request.

In accordance with Title 18, U.S.C., Section 2709(b), I certify that the information sought is relevant to an authorized investigation to protect against international terrorism or clandestine intelligence activities, and that such an investigation of a United States person is not conducted solely on the basis of activities protected by the first amendment to the Constitution of the United States.

[Certification: The nondisclosure requirement is not an

automatic feature of the NSL. If the supporting EC for this NSL included Option 1 (Invoking the Nondisclosure Requirement) then include the language in the following 3 paragraphs in the NSL.]

In accordance with 10 U.S.C. § 2709(c)(1), I certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical safety of a person. Accordingly, 18 U.S.C. § 2709(c)(1) and (2) prohibits you, or any officer, employee, or agent of yours, from disclosing this letter, other than to those to whom disclosure is necessary to comply with the letter or to an attorney to obtain legal advice or legal assistance with respect to this letter.

In accordance with 18 U.S.C. § 2709(c)(3), you are directed to notify any persons to whom you have disclosed this letter that they are also subject to the nondisclosure requirement and are therefore also prohibited from disclosing the letter to anyone else.

In accordance with 18 U.S.C. § 2709(c)(4), if the FBI asks for the information, you should identify any person to whom such disclosure has been made or to whom such disclosure will be made. In no instance will you be required to identify any attorney to whom disclosure was made or will be made in order to obtain legal advice or legal assistance with respect to this request.

[Include the following language in all NSLs.]

In accordance with 18 U.S.C. § 3511(a) and (b)(1), you have a right to challenge this request if compliance would be unreasonable, oppressive, or otherwise unlawful and the right to challenge the nondisclosure requirement set forth above.

In accordance with 18 U.S.C. § 3511(c), an unlawful failure to comply with this letter, including any nondisclosure requirement, may result in the United States bringing an enforcement action.

You are requested to provide records responsive to this request [personally to a representative of the [DELIVERING DIVISION] OR through use of a delivery service to [OFFICE OF ORIGIN]] within [xxxx] business days of receipt of this request.

Any questions you have regarding this request should be directed only to the [[DELIVERING DIVISION] OR [OFFICE OF ORIGIN], depending on whether service is personal or through a

delivery service]. Due to security considerations, you should neither send the records through routine mail service nor disclose the substance of this request in any telephone conversation.

Your cooperation in this matter is greatly appreciated.

Sincerely yours,

[ADIC/SAC NAME]
[ASSISTANT DIRECTOR IN CHARGE/
SPECIAL AGENT IN CHARGE]



FEDERAL BUREAU OF INVESTIGATION

Precedence: ROUTINE Date: 00/00/2006

To: General Counsel Attn: Julie Thomas

Deputy General Counsel, NSLB

ALL INFORMATION CONTAINED

[COUNTERTERRORISM/ Attn: [UNIT] HEREIN IS UNCLASSIFIED EXCEPT

COUNTERINTELLIGENCE/CYBER] WHERE SHOWN OTHERWISE

[REQUESTING OFFICE] Attn:SSA [SQUAD SUPERVISOR]

SA [CASE AGENT]

[OFFICE OF ORIGIN] Attn: SA [CASE AGENT]

[Squad] [X]

[DELIVERING DIVISION] Attn: SSA [SQUAD SUPERVISOR]

(if using personal service) [Squad] [X]

From: [DRAFTING DIVISION]

[APPROVING OFFICIAL]

Contact: [CASE AGENT, telephone number (000) 000-0000]

Approved By: [ADIC NAME (IF APPLICABLE]

[SAC NAME]

DATE: 01-08-2008

[ASAC NAME] DATE: BI-NO-2008
CLASSIFIED BY 65179 DMH/KSR/DK

[CDC NAME] REASON: 1.4 (c)

(U) [SSA NAME] DECLASSIFY ON: 01-08-2033

Drafted By: [LAST, FIRST, MIDDLE NAME: INITIALS]

Case ID #: (CASE FILE NUMBER] (Pending)

[SUBJECT]

[AKA] [ALIAS IF APPLICABLE] [IT/FCI - FOREIGN POWER]; [OO: OFFICE OF ORIGIN]

Synopsis: (U) Approves the issuance of an ECPA National Security Letter (NSL) for toll billing records; provides reporting data; and, if necessary, transmits the NSL for delivery to the wire communications service provider.



Reference: [CASE FILE NUMBER Serial XXX]

Enclosures: (U) Enclosed for [DELIVERING DIVISION or OFFICE OF ORIGIN, depending on whether service is personal or through restricted delivery service or fax] is an NSL dated [00/00/2006], addressed to [COMPANY POC NAME], [TITLE (if available)], [COMPANY NAME], [COMPANY ADDRESS - NO P.O. BOX], [CITY, STATE - NO ZIP CODE if using personal service], requesting the name, address, length of service and local and long distance toll billing records for the phone number(s) listed.

Details: (8) A [FULL/PRELIMINARY] [INTERNATIONAL TERRORISM/FOREIGN COUNTERINTELLIGENCE] investigation of subject, a [USPER/NON-USPER], was authorized in accordance with the Attorney General Guidelines because [Give a full explanation of the justification for opening and maintaining the investigation on the subject; barebones facts will not suffice and will cause the request to be rejected for legal insufficiency]. These toll billing records are being requested to [Fully state the relevance] of the requested records to the investigation].

This electronic communication documents the [APPROVING OFFICIAL's] approval and certification of the enclosed NSL. For mandatory reporting purposes, the enclosed NSL seeks local and long distance toll billing records for [NUMBER OF] telephone number(s) from [telephone company #1]; [NUMBER OF] telephone number(s) from [telephone company #2], etc. [In the case of multiple phone numbers to the same telephone company, if you know how many different persons attach to those phone numbers, please state. If request is for person(s) other than the subject of the investigation or in addition to the subject of the investigation, please state USP status of those persons. In other words, do your best to give as much information as you can, for congressional reporting purposes.]

(U) Arrangements should be made with the wire communications service provider to provide the records [personally to an employee of the DELIVERING DIVISION OR through





To: DELIVERING DIVISION] From: [DRAFTING DIVISION]
Re: (S) [CASE FILE NUMBER, 00/00/2006]

use of a delivery service or secure fax to OFFICE OF ORIGIN] within [NUMBER OF] business days of receipt of this request. The wire communications service provider should neither send the records through routine mail service nor utilize the name of the subject of the request in any telephone calls to the FBI.

DISCLOSURE PROVISIONS

[Certification and Activation of the Nondisclosure Requirement: There is no longer an automatic prohibition that prevents the recipient of a National Security Letter from disclosing that the FBI has requested the information. To activate the nondisclosure requirement, the senior FBI official approving this EC must use Option 1 below and include in the EC (but not in the NSL) a brief statement of facts that justify the nondisclosure requirement. Option 2 is to be used in all cases where Option 1 is not used.]

[Option 1 - Invoking Nondisclosure Requirement]

(U) In accordance with 18 U.S.C. § 2709(c) I, the senior official approving this EC, certify that a disclosure of the fact that the FBI has sought or obtained access to the information sought by this letter may endanger the national security of the United States, interfere with a criminal, counterterrorism, or counterintelligence investigation, interfere with diplomatic relations, or endanger the life or physical
(U) safety of a person.

Brief statement of the facts justifying my certification in this case:

[Option 2 - Declining to invoke the nondisclosure requirement]

(U) I, the senior official approving this EC, have determined that the facts of this case do not warrant activation of the nondisclosure requirements under the applicable National Security Letter statute.

[Include the next 2 paragraphs in all ECs.]

(U) Information received from a wire communication service provider may be disseminated in accordance with the Attorney General Guidelines on National Security Investigations and Foreign Intelligence Collection and, with respect to dissemination to an agency of the United States, only if such





(U)

To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: [CASE FILE NUMBER, 00/00/2006]

information is clearly relevant to the authorized responsibilities of such agency.

(U) Any questions regarding the above can be directed to [CASE AGENT, telephone number (000) 000-0000].

SERVET



To: [DELIVERING DIVISION] From: [DRAFTING DIVISION]

Re: [CASE FILE NUMBER, 00/00/2006]

LEAD (s):

Set Lead 1:

GENERAL COUNSEL

AT WASHINGTON, DC

(U) NSLB is requested to record the appropriate information needed to fulfill the Congressional reporting requirements for NSLs.

Set Lead 2: (Info)

[COUNTERTERRORISM/COUNTERINTELLIGENCE/CYBER]

AT WASHINGTON, DC

(U) At [Unit] Read and Clear

Set Lead 3:

[DELIVERING DIVISION - if using personal service]

[AT [CITY, STATE]

(U) Deliver the attached NSL as indicated above. Upon receipt of information from the wire communications service provider, [DELIVERING DIVISION] is requested to submit results to the [DRAFTING DIVISION] and [OFFICE OF ORIGIN, if applicable].

*** ***

